

Overview and Scrutiny Management Board Agenda



Date: Monday, 26 June 2017

Time: 12.00 pm

Venue: The Writing Room - City Hall, College Green,
Bristol, BS1 5TR

Distribution:

Councillors: Geoff Gollop (Chair), Charlie Bolton, Tom Brook, Jude English, Gill Kirk, Brenda Massey, Graham Morris, Anthony Negus, Anna Keen, Donald Alexander and Mhairi Threlfall

Copies to: Anna Klonowski (Chief Executive), John Readman (Strategic Director - People), Alison Comley (Strategic Director - Neighbourhoods), Shahzia Daya (Service Director - Legal and Democratic Services), Andrea Dell (Service Manager Democratic Engagement), Lucy Fleming (Scrutiny Co-ordinator), Nicki Beardmore and Denise Murray (Service Director Finance)

Issued by Lucy Fleming, Democratic Services

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Date: Friday, 16 June 2017



Agenda

1. Welcome, Introductions and Safety Information

(Pages 4 - 5)

2. Apologies for Absence

3. Declarations of Interest

To note any declarations of interest from the Councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Any declarations of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

4. Minutes of the previous meeting

- 24th April 2017
- 18th May 2017 – to follow

5. 5 - 240417 Minutes

(Pages 6 - 9)

6. Chair's Business

To note any announcements from the Chair

7. Public Forum

Up to 30 minutes is allowed for this item

Any member of the public or Councillor may participate in Public Forum. The detailed arrangements for so doing are set out in the Public Information Sheet at the back of this agenda. Public Forum items should be emailed to democratic.services@bristol.gov.uk and please note that the following deadlines will apply in relation to this meeting:-

Questions - Written questions must be received 3 clear working days prior to the meeting. For this meeting, this means that your question(s) must be received in this office at the latest by 5 pm on **Tuesday 20th June 2017**



Petitions and Statements - Petitions and statements must be received on the working day prior to the meeting. For this meeting this means that your submission must be received in this office at the latest by 12.00 noon on **Friday 23rd June 2017**

8. Annual Report

(Pages 10 - 17)

9. 2016 / 2017 Outturn Finance Report

(Pages 18 - 73)

10. Mayor's Forward Plan

(Pages 74 - 83)

11. Scrutiny Structures and New Ways of Working

Note – the formal meeting will adjourn following item 11 and reconvene for item 12 at 3.30pm

(Pages 84 - 93)

12. Outcomes from the Work Programme Setting Workshop

To receive a verbal update update regarding the outcomes of the Scrutiny workshop and ratify the items that will be added to the work programme for 2017/18



Public Information Sheet

Inspection of Papers - Local Government
(Access to Information) Act 1985

You can find papers for all our meetings on our website at www.bristol.gov.uk.

You can also inspect papers at the City Hall Reception, College Green, Bristol, BS1 5TR.

Other formats and languages and assistance
For those with hearing impairment

You can get committee papers in other formats (e.g. large print, audio tape, braille etc) or in community languages by contacting the Democratic Services Officer. Please give as much notice as possible. We cannot guarantee re-formatting or translation of papers before the date of a particular meeting.

Committee rooms are fitted with induction loops to assist people with hearing impairment. If you require any assistance with this please speak to the Democratic Services Officer.

Public Forum

Members of the public may make a written statement ask a question or present a petition to most meetings. Your statement or question will be sent to the Committee and be available in the meeting room one hour before the meeting. Please submit it to democratic.services@bristol.gov.uk or Democratic Services Section, Brunel House St Georges Road Bristol BS1 5UY. The following requirements apply:

- The statement is received no later than **12.00 noon on the working day before the meeting** and is about a matter which is the responsibility of the committee concerned.
- The question is received no later than **three clear working days before the meeting**.

Please see www.bristol.gov.uk and the '[How to Have Your Say](#)' pdf for the parameters of each individual Committee and what will happen to your submission.

Any statement submitted should be no longer than one side of A4 paper. If the statement is longer than this, then for reasons of cost, only the first sheet will be copied and made available at the meeting. For copyright reasons, we are unable to reproduce or publish newspaper or magazine articles that may be attached to statements.

By participating in public forum business, we will assume that you have consented to your name and the details of your submission being recorded and circulated to the committee. This information will also be made available at the meeting to which it relates and placed in the official minute book as a public record (available from Democratic Services).



We will try to remove personal information such as contact details. However, because of time constraints we cannot guarantee this, and you may therefore wish to consider if your statement contains information that you would prefer not to be in the public domain. Public Forum statements will not be posted on the council's website. Other committee papers may be placed on the council's website and information in them may be searchable on the internet.

Process during the meeting:

- Public Forum is normally one of the first items on the agenda, although statements and petitions that relate to specific items on the agenda may be taken just before the item concerned.
- There will be no debate on statements or petitions.
- The Chair will call each submission in turn. When you are invited to speak, please make sure that your presentation focuses on the key issues that you would like Members to consider. This will have the greatest impact.
- Your time allocation may have to be strictly limited if there are a lot of submissions.
- If there are a large number of submissions on one matter a representative may be requested to speak on the groups behalf.
- If you do not attend or speak at the meeting at which your public forum submission is being taken your statement will be noted by Members.

Webcasting/ Recording of meetings

Members of the public attending meetings or taking part in Public forum are advised that all Full Council and Cabinet meetings and some other committee meetings are now filmed for live or subsequent broadcast via the council's [webcasting pages](#). The whole of the meeting is filmed (except where there are confidential or exempt items) and the footage will be available for two years. If you ask a question or make a representation, then you are likely to be filmed and will be deemed to have given your consent to this. If you do not wish to be filmed you need to make yourself known to the webcasting staff. However, the Openness of Local Government Bodies Regulations 2014 now means that persons attending meetings may take photographs, film and audio record the proceedings and report on the meeting (Oral commentary is not permitted during the meeting as it would be disruptive). Members of the public should therefore be aware that they may be filmed by others attending and that is not within the council's control.

Bristol City Council Minutes of the Extraordinary Overview and Scrutiny Management Board



24 April 2017 at 4.15pm

DISCLAIMER

The attached Minutes are DRAFT. Whilst every effort has been made to ensure the accuracy of the information and statements and decisions recorded in them, their status will remain that of a draft until such time as they are confirmed as a correct record at the subsequent meeting

Members Present:-

Cllrs Charlie Bolton, Nicola Bowden Jones (arrived at 16.30), Tom Brook, Jude English, Geoff Gollop, John Goulandris, Gill Kirk, Brenda Massey, Olly Mead, Anthony Negus.

1. Welcome, Introductions and Safety Information

The Chair welcomed all members to the meeting and explained the evacuation procedure in the event of an emergency.

2. Apologies for absence.

None received

3. Declarations of Interest

There were no declarations of interest.

4. Chairs' Business

There were no announcements from the Chair

5. Public Forum

The Board received seven Public Forum statements in relation to item 8 –Hengrove Park and Hartcliffe Campus Community Engagement Strategy. Copies of the statements are held on public record by the Democratic Services team and can be viewed by emailing democratic.services@bristol.gov.uk.



6. Minutes and Actions from the Previous Meetings

The minutes and action sheets from the meetings listed below were approved as a correct record;

- Overview and Scrutiny Management Board - 9th Feb 17
- Overview and Scrutiny Management Board - 13th March 17
- Call In Sub Committee - 27th March 17

7. Financial Monitor – P10

Members received an introduction from the Service Director – Finance, in which she advised there was a financial position of £11.6m forecast outturn deficit at the end of January 2017, which had increased by £0.7m from the Period 9 forecast. It was explained that this was largely due to an increase in forecast expenditure within the People Directorate although a number of mitigating measures were being undertaken to bring the General Fund position closer to balance.

Following the introduction, Members went on to consider the information provided and ask for additional details in a number of areas. The discussion was as follows;

- The overspend in the People Directorate was primarily due to Adult Social Care but demand management and debt recovery strategies were being developed with targeted intervention to improve the situation.
- Year-end figures were expected to be available by the end of May 2017 and it was anticipated that the current financial position would be held.
- Members should consider whether there were other areas of overspend they wished to review in detail and decide whether these matters should be picked up by individual Commissions or OSM.

RESOLVED: That the P10 Finance Update be ‘Noted’

8. Hengrove Park and Hartcliffe Campus Community Engagement Strategy

Members welcomed Councillor Paul Smith, Cabinet Member for Housing and Councillor Tim Kent who had joined the meeting to participate in the discussion.

The Board noted that the request for a Community Engagement Strategy for Hengrove Park and Hartcliffe Campus had originated at a meeting of the Call-in Sub Committee on 27th March 2017 (see here for additional information [Call-in Meeting Papers](#)).

Following an introduction from Councillor Smith, Members of OSMB and Councillor Kent went onto to comment on the information provided. There was consensus that the approach outlined by Councillor Smith should be supported, with the following additional measures in place;

- That due to the importance of the development the consultation period be extended from six weeks to 12 weeks.
- That during the consultation process, some opportunities for residents to engage be scheduled for the evenings to accommodate those who worked.



- That the Bristol Walking Alliance be included in the consultation process.

Councillor Smith agreed to accept the suggestions listed above. The Board thanked him for listening to their views.

RESOLVED: That the Hengrove Park and Hartcliffe Campus Community Engagement Strategy be noted, subject to revisions listed above.

9. Scrutiny Structures and New Ways of Working – Outcomes from the Hothouse

Members received the report detailing outcomes from the Scrutiny Hothouse that had taken place on 5th April 2017. Following a brief introduction from officers, the Board went on to comment on the proposals and agree next steps. The discussion was as follows;

- The need to review Scrutiny had originated from Members who were concerned that new ways of working should be explored in order to secure the best outcomes.
- The hothouse format was a useful tool for exploring topics in a new way and would be a good model from some scrutiny work streams in the future. Opportunities for better use of technology should also be explored.
- The financial context should be a key consideration in all future Scrutiny activity, both the economic pressures faced at local and national level, but also the need to ensure the work programme delivers the best outcomes for the residents of Bristol.
- OSM needed to take a firmer control of the work programme in the future to ensure resources were directed where they would be the most effective.
- A number of questions remained following the hothouse including how to fulfil the ‘overview’ role of Scrutiny and how to ensure there was an appropriate amount of scrutiny resources allocated to health related matters, many of which were statutory.
- The need for Scrutiny to engage earlier if it were to play a meaningful part in policy development was widely acknowledged and supported by the Mayor. Many of the proposals emerging from the hothouse would facilitate this.
- Separate to the Scrutiny review Members were reviewing the City Council’s Constitution and a report of proposed changes would be considered by Full Council in due course.

Whilst there was broad consensus that it was right to conduct the review, it was important not to rush the decision therefore interim measures should be implemented until a full report of recommendations can be prepared for consideration at Full Council, potentially in September 17. Therefore formal meetings of the existing Commissions should be set up for July 2017, in line with usual practices.

RESOLVED;

- That a second hothouse event be scheduled for mid-May 2017
- That a report of recommendations in relation to the Scrutiny review should be scheduled for Full Council around September 17
- That, as an interim measure, formal meetings of the existing Scrutiny Commissions should be scheduled for July 2017



10. Mayor's Forward Plan

The Forward Plan was noted. Members were advised that steps were being taken to populate the Forward Plan more fully and an update would be provided in due course.

RESOLVED; That the update be noted.

11. Work Programme

Members noted the updated Work Programme

RESOLVED; That the update be noted.

12. Scrutiny Tracker

The trackers detailing progress on meeting resolutions, Inquiry Day recommendations and Full Council actions were noted.

RESOLVED; That the update be noted

13. Date of the Next Meeting

Members confirmed that the next (extraordinary) meeting of the Overview and Scrutiny Management Board would take at 4pm on 18th May 2017.

The Meeting ended at 6.15pm

CHAIR _____



Overview and Scrutiny Management Board 26th June 2017



Report of: Service Director, Legal & Democratic Services

Title: Overview and Scrutiny Management Board Annual Business Report 2017/18.

Ward: N/A

Officer Presenting Report: Andrea Dell - Service Manager – Democratic Engagement

Contact Telephone Number: 07881281172

Recommendations

1. To note the Board's Terms of Reference
2. To confirm the meeting dates and start times for the Board' meetings in 2017/18
3. To note Mayoral Question Time Forums preceding four OSMB meetings
4. To establish the Call In Sub-Committee and to note the arrangements

The significant issues in the report are:

As set out in text boxes below.

Policy

1. N/A

Consultation

2. Internal
N/A

3. External
N/A

Context

4. N/A

Proposal

5. N/A

Other Options Considered

6. N/A

Risk Assessment

7. N/A

Public Sector Equality Duties

8. Before making a decision, section 149 Equality Act 2010 requires that each decision-maker considers the need to promote equality for persons with the following “protected characteristics”: age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation. Each decision-maker must, therefore, have due regard to the need to:
- i) Eliminate discrimination, harassment, victimisation and any other conduct prohibited under the Equality Act 2010.
 - ii) Advance equality of opportunity between persons who share a relevant protected characteristic and those who do not share it. This involves having due regard, in particular, to the need to --
 - remove or minimise disadvantage suffered by persons who share a relevant protected characteristic;
 - take steps to meet the needs of persons who share a relevant protected characteristic

that are different from the needs of people who do not share it (in relation to disabled people, this includes, in particular, steps to take account of disabled persons' disabilities);

- encourage persons who share a protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.
- iii) Foster good relations between persons who share a relevant protected characteristic and those who do not share it. This involves having due regard, in particular, to the need to –
- tackle prejudice; and
 - promote understanding.

Context and Proposal

1. Terms of Reference of the Board

- I. As the Overview and Scrutiny Management Board is currently undertaking a review of the Council's scrutiny arrangements it is proposed that the current scrutiny structure is retained, pending the outcome of the scrutiny review.
- II. The recommendations from the review, including recommendations on a future scrutiny structure, will therefore be reported to a future Full Council meeting.
- III. In the interim and at the meeting on 23rd May 2017 Full Council established the Overview & Scrutiny Management Board with the following terms of reference:

OVERVIEW AND SCRUTINY MANAGEMENT BOARD COMMITTEE - TERMS OF REFERENCE:

Functions

In accordance with legislation (Local Government Act 2000, Health and Social Care Act 2001, NHS Act 2006, Police and Justice Act 2006, Flood and Water Management Act 2010, Localism Act 2011, Health and Social Care Act 2012) the Board will meet at least quarterly to discharge the council's overview and scrutiny function, including but not limited to the following:

General

- A.** Overview and scrutiny of strategic priorities and policy, including the council's budget, spending plans and policy framework and review of their impact on service delivery and outcomes for people in Bristol.
- B.** Work with, inform and hold the Mayor/Executive to account in relation to the development, implementation and review of strategic priorities and policy.
- C.** Review and scrutinise decisions made, or other action taken in connection with the discharge of any functions which are the responsibility of the Mayor/Executive, functions which are not the responsibility of the Executive, and functions which are the responsibility of any other bodies the Council is authorised to scrutinise.

- D. Make reports and recommendations to Full Council, the Mayor/Executive and/or any “Other Body” on matters within their remit and on matters which affect the authority’s area or the inhabitants of that area.
- E. Develop the external focus of overview and scrutiny on ‘city-wide issues’ (and where appropriate sub regional, regional and national issues), in particular through collaborative work with local partner authorities, providers, stakeholders and members of the public.
- F. Work with joint scrutiny committees, scrutinise the work and effectiveness of partners, where the powers of scrutiny allow, and other local strategic partnerships.
- G. Scrutinise governance arrangements at strategic and local level to ensure these are fit for purpose and deliver good decision making, accountability, transparency and involvement
- H. Consider organisational performance and commission performance reviews through the relevant scrutiny commissions.

Management Function

To manage, develop and champion the overview and scrutiny function of the Council:

- As a vehicle, to provide constructive challenge, public accountability and improved outcomes for people in Bristol.
- As a forum, to consider evidence and different views and opinions and respond to public priorities.
- To promote confidence and greater involvement in local democracy.
- To set the overall scrutiny work programme, oversee the work programme of each of the Commissions and ensure the effective co-ordination of those programmes within the ten meetings per year allocated to each Commission (to include select committees, subcommittees, working groups and any other forms of scrutiny that may be established by virtue of the Overview and Scrutiny Procedure Rules).
- To consider requests for scrutiny reviews under the Councillor Call for Action process.
- To review and evaluate the effectiveness of the overview and scrutiny function and make recommendations to full Council and propose any changes to the Constitution as necessary.

The Board is asked to note its terms of reference as agreed by Full Council (Recommendation 1)

Dates and Times of Meetings and Mayors Question Time.

Dates for the Board in 2017/18 are recommended as follows:

2017 Dates & Times for OSMB Meetings & Mayors Question Time (MQT)
Monday 26th June: OSMB 12pm to 4pm
Tuesday 25th July: MQT 5pm to 6pm & OSMB 6pm to 9pm
Thursday 31st August: OSMB 5pm to 8pm

Wednesday 20th September: OSMB 5pm to 8pm
Wednesday 1st November: MQT 5pm to 6pm & OSMB 6pm to 9pm
Thursday 7th December: OSMB 5pm to 8pm
2018 Dates & Times for OSMB Meetings & Mayors Question Time (MQT)
Thursday 11th January: MQT 5pm to 6pm & OSMB 6pm to 9pm
Monday 12th February: OSMB 5pm to 8pm
Thursday 8th March: OSMB 5pm to 8pm
Thursday 12th April: MQT 5pm to 6pm & OSMB 6pm to 9pm

***It is necessary for the Board to confirm its meeting dates and times for 2017/18.
(Recommendation 2)***

The Board is asked to note the Mayoral Question Time (MQT) Forum preceding four of the OSMB meetings. (Recommendation 3)

The Board is asked to note that preceding these meetings a webcast Mayoral Question Time will take place at 5.00pm unless otherwise stated. Attached at **Appendix A** to this report is the Overview Scrutiny Rule 21 relating to this event.

Membership of OSMB

3. The Board will comprise 11 members this year and the following proportionality will apply:

Labour 6; Conservative 2 ; Green 2; Liberal Democrat 1

Call In

4. OSMB is responsible for determining all call in's which are submitted by non-executive members under the provisions in the Overview & Scrutiny Rules in the Constitution. As in previous years, it is proposed that a Call-In Sub-Committee be established to consider all call in's, with terms of reference as set out in **Appendix B**.
5. This municipal year, with political proportionality applying, the membership will be 6 (with the Chair being the Chair of the Panel) and 5 other (non-executive) members, the proportionality being 3 Labour, 1 Conservative, 1 Green 1 Lib Democrat. As before it is proposed that the names of members to serve on each Sub-Committee will be determined by the Whips according to the subject matter of the Call In.

The Board is asked to establish an OSMB (Call In) Sub-Committee (Recommendation 4)

Legal and Resource Implications

Not applicable.

Appendices:

Appendix A	OSR 21 – Mayoral Question Time
Appendix B	Terms of reference the Call In Sub-Committee.

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

Background Papers:

None.

OSR 21**Mayoral question time**

- i) Immediately before the four quarterly meetings of the Board, the Council will hold a Member Mayoral and Executive Question Time for members of Council only.
- ii) The Question Time will be chaired by the Chair of the Board or in his absence the Deputy Chair or by a member elected by the members to preside if neither is present.
- iii) The Question Time will last for no more than one hour.
- iv) A question may only be asked if notice has been given by delivering it in writing or by electronic mail to the proper officer by no later than 12 noon on the working day before the day of the meeting. Each question must give the name of the questioner. Copies of all questions will be circulated to all members and made available to the public attending the meeting by no later than one hour before the meeting.
- v) Questions will be asked in the order notice of them was received, except that the Chair may group together similar questions.
- vi) Members of Council shall be entitled to ask two questions and two supplementary questions. Questions must concern matters on the agenda of Board meeting.
- vii) A supplementary question must arise directly out of the original question or the reply
- viii) Replies to questions will be given verbally. If a reply cannot be given at the meeting (including due to lack of time) or if written confirmation of the verbal reply is requested by the questioner, a written reply will be provided within 10 working days of the meeting
- ix) The person presiding may rule out questions which in his opinion are defamatory, offensive or frivolous, or which require the disclosure of confidential or exempt information.
- x) The person presiding shall rule out questions that are not about a matter for which the local authority has a responsibility or which directly affect the city;

Call-In Sub-Committee Terms of Reference.

To determine call in's which have been submitted by at least 5 non-executive councillors where they have evidence which suggests that the executive did not take a decision according with any of the principles set out in Article 14 (Decision Making) of Part 2 of the Constitution.

The Call-In Sub-Committee will decide either:

- i) to take no further action in relation to the call-in; or
- ii) to refer the decision back to the decision taker, setting out in writing, the nature of its concerns; or
- ii) to refer the matter for debate at Full Council.

Overview and Scrutiny Management Board 26th June 2017



Report of:	Shahzia Daya, Service Director, Legal and Democratic Services
Title:	2016 / 2017 Outturn Finance Report
Ward:	City Wide
Officer Presenting Report:	Andrea Dell, Service Manager, Democratic Engagement
Contact Telephone Number:	0117 9222483

Recommendation

That Members consider and comment on the 2016/17 financial outturn report that has been prepared for the Mayor and Cabinet.

Context

The Overview and Scrutiny Management Board have responsibility for monitoring financial information and receive regular reports that provide an update on the Council's overall financial performance.

Appendices

- Appendix A - 2016/17 Outturn Finance Report
- Appendix A Annex 1A - Summary
- Appendix A Annex 1B - People
- Appendix A Annex 1C - Place
- Appendix A Annex 1D - Neighbourhoods
- Appendix A Annex 1E - Resources
- Appendix A Annex 1F - City Director
- Appendix A Annex 1G - Other Budgets
- Appendix A Annex 2 - Capital

Background

1. The Report provides information and analysis on the Council's financial performance and use of resources to the end of the financial year 2016/17. The Council set its budget for 2016/17 on 16th February 2016 and this report focuses on the actual performance during 2016/17 against that budget.
2. The Council is required to publish and submit its finalised statement of accounts for external audit inspection by the 31st May. Work is ongoing to finalise the accounts for presentation to Audit Committee, as the Council's nominated Committee, at its June meeting. This report sets out for Cabinet's consideration, in advance of publication, an outturn position relating to the General Fund revenue and capital accounts of the Council and its Housing Revenue Account.
3. Over a number of months Cabinet have been updated on the Council's deficit financial position. The final position is a net General Fund overspend of 10.5m.
4. A number of remedial actions were required during the year not only to mitigate the forecast outturn deficit in 2016/17 but also to support delivery of a balanced budget for the 17/18 financial year.

A - Revenue Expenditure

5. The Council's overall annual revenue spend has been managed across a number of areas:
 - a. The General Fund with a net budget of £351.1m, providing revenue funding for the majority of the Council's services;
 - b. The Dedicated Schools Grant (DSG) (£184m in 2016/17), which is ring-fenced for schools funding, overseen by the Schools' Forum, and managed within the People Directorate;
 - c. Public Health, a ring-fenced grant of £36.2m in 2016/17, must be spent to support the delivery of the Public Health Outcomes Framework and is managed within Neighbourhoods;
 - d. The Housing Revenue Account (HRA) of £151.0m gross spend in 2016/17, is ring-fenced, and reported separately from the general fund, and is managed within Neighbourhoods.

General Fund

6. Table 1 below provides a summary of how each directorate performed against the general fund revenue budget for the 2016/17 financial year.

Table 1: General Fund Forecast Net Expenditure

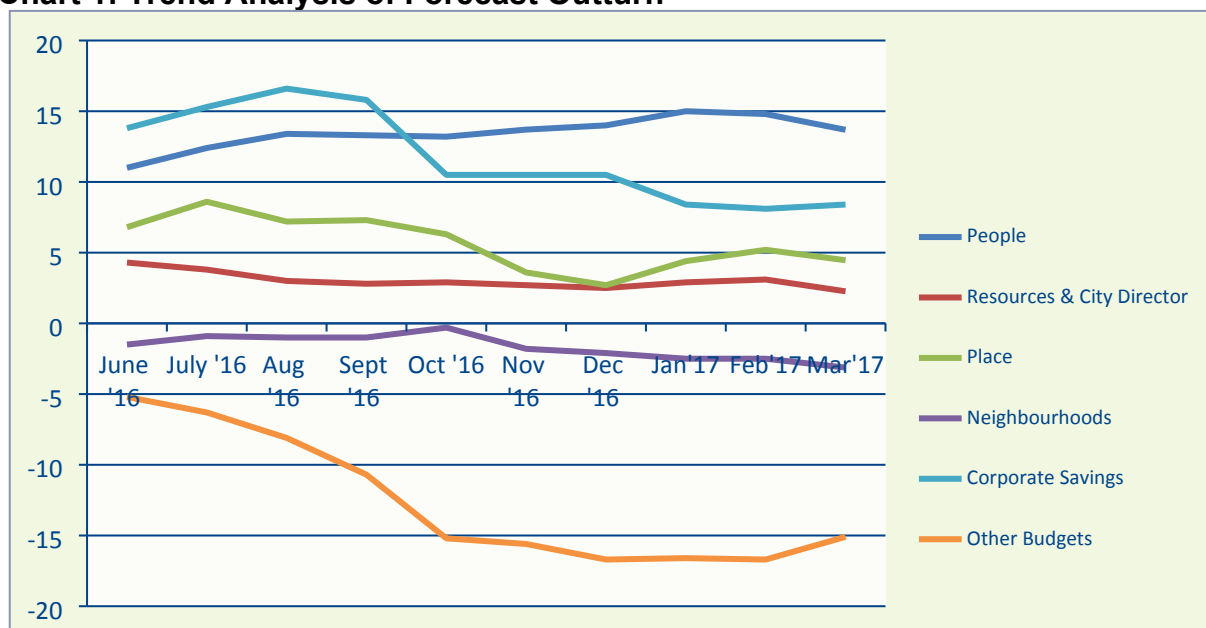
General Fund Revenue Budgets - Outturn			Outturn Variance (Under)/Over Spend	Forecast Outturn Variance at Period 10
Directorate	Net Budget £m	Outturn £m	£m	£m
People	218.2	232.1	13.9	15.0
Place	14.4	18.8	4.4	4.4
Neighbourhoods	73.6	70.7	(2.9)	(2.5)
Resources	25.1	27.4	2.3	3.3
City Director	7.2	7.2	0.0	(0.4)
Corporate Savings Programme (Net Budget)	7.2	15.6	8.4	8.4
SUB TOTAL – SPENDING ON SERVICES	345.6	371.7	26.1	28.3
Other Budgets *	41.9	26.3	(15.6)	(14.6)
NET EXPENDITURE TOTAL	387.5	398.0	10.5	13.7

*Other Budgets includes capital financing & borrowing costs, un-apportioned central overheads and contingencies.

7. Detailed analysis is provided at Annex 1A, with directorate details provided at Annex 1B to 1G.

The following chart provides a trend analysis of the forecast outturn, by directorate, reported since quarter 1, end of June 2016.

Chart 1: Trend Analysis of Forecast Outturn



8. People Directorate - £13.9m Overspend

2016/17 Budget	Gross Expenditure £m	Gross Income £m	Net Revenue Budget £m
People Directorate	648.9	(430.7)	218.2

8.1 Overview

The People directorate overspends are largely within the early intervention and social care services and result from

1. Legislative requirements on local authorities which were not fully funded in 2016/17 e.g. Children and Families Act
2. Demographic pressures including increase in numbers of older people and children not fully funded in 2016/17
3. New unexpected pressures on the budget, e.g. accommodating Unaccompanied Asylum seekers
4. Delayed delivery of full savings due to market changes, in particular in Adult Social Care

The budget for 2017/18 approved in February addresses some of the social care pressures and new statutory demands on the authority. The directorate is working to mitigate impact of the above and developing demand management strategies but this did not have a sufficient impact on the outturn for last year. The recent national Budget announcement of funding through Better Care to support Adult Social Care will also make an impact and enable us to work more closely with NHS Commissioners and providers on future planning.

There has been a decrease in the outturn overspend position of (£1.1m) since the period 10 (end of January 2017) report. The summary below highlights the shifts per division

Movement in Variance	£ 000
Strategic Commissioning & Commercial Relations	(131)
Care & Support Adults	(605)
Care & Support – Children & Families	(157)
Education & Skills	43
Management - People	(119)
Early Intervention & Targeted Support	(138)
Total	(1,107)

8.2 Care & Support Adults - £8.0m Overspend

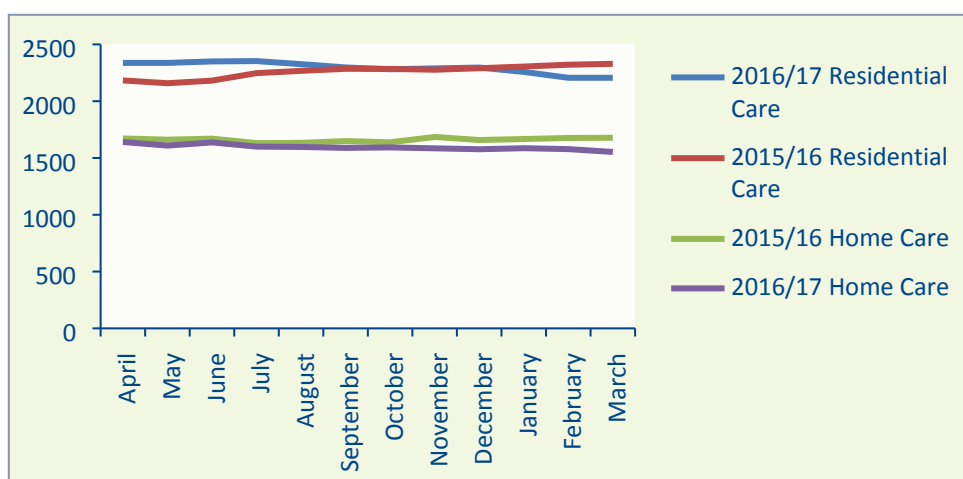
There are significant pressures in demand for services as set out above and specifically due to the increasing numbers of frail older people, people living longer with dementia and people living longer with lifelong conditions, which require significant input from health and social care services. Care packages for these people are provided based on eligibility identified in a statutory assessment of need and income.

Very significant work being undertaken to commission services differently is vital in supporting the delivery of a balanced budget. A better, more productive relationship with the local care market is envisaged. Recommissioning of Home Care, Residential and Nursing Care and Community Support Services are key to ensuring we have services which deliver value for money, increased quality and better outcomes for service users and carers.

There is also on-going work to manage demand through implementation of the three tier model of support to help people live more independently where appropriate, delaying or avoiding the need for high cost care.

In the current year the following tables set out the pattern of demand.

Chart 2: Trend in Monthly Residential and Home Care Activity



The outturn gross expenditure is £177.8 million. This equates to forecast net budget overspend of £8.0m, hence a reduction of (£0.6m) from the period 10 forecast.

Mitigations

Following the restructure in ASC where teams are now linked to GP clusters, work has been completed to reorganise the budgets and create new Budget Managers at Team Manager Level. Going forward this will ensure more accurate forecasting and embed the link between activity and financial performance. When a placement is approved, then the Team Manager can ensure that the database is updated and the financial information will feed into monthly reporting. Some of this overspend has been offset by increased contribution from NHS towards users with long term mental health conditions (£1.0m) and an increase in level of contributions from service users in line with increases in demand.

Non delivery of savings

The main drivers of planned savings for Care and Support adults from the previous Medium Term Financial Strategy was the re-commissioning and reduction in cost of homecare and residential placement cost. Bristol, along with many other local authorities (as documented nationally) has been unable to-date fully achieve these

savings targets.

8.3 Residential care £7.6million Overspend

There is a positive trajectory in that there is a steady decline in the number of people being admitted into residential and nursing care. A significant portion of the directorate's budget overspend relates to price variance on placements. (See table below)

Table 1: Residential and Nursing Placements

Type	Budgeted Activity	Actual activity	Variance	Budget Amount	Outturn Amount	Volume Variance	Price Variance	Total Variance
Residential	1,013	987.4	-25.6	43,501	47,360	-1,211	5,070	3,859
Nursing	777.5	779.8	2.3	24,887	28,183	16	3,281	3,297
Total	1,790.5	1,767.3	-23.2	68,388	75,544	-1,195	8,351	7,156

The Residential and Nursing placement table above highlights the price pressures in placement marketplace. The average adverse price variance per placement is £182 per week.

- i. The Residential and Nursing placement table above highlights the price pressures in placement marketplace.
- ii. The Outturn activity of 1,767 service users in placements is 23 placements below the budgeted estimates for the financial year
- iii. The reduction in number of service users in placements has accrued an expenditure saving of (£1,195m.)
- iv. The cost pressure per placement has resulted in the an extra expenditure of £8.351m
The combined effect of the reduction in placement numbers and increase in cost equates to £7,156m budget variance

As we continue to roll out and embed the three tier approach, we anticipate this positive trajectory continuing with new referrals being offered tier one and or two services to prevent the need for high levels of care. In March, we started using the Dynamic Purchasing System to market placements into care homes. This means that providers, to be able to win a contract, will have to be price sensitive as it will be possible to compare the price for care between providers.

The council has used data and intelligence to commission more block contracts for the types of beds we need. As part of this exercise we have decommissioned less efficient block contracted beds and commissioned, in a different way, beds that we need – for example dementia care in residential services.

8.4 Care & Support Children and Families - £3.3m Overspend

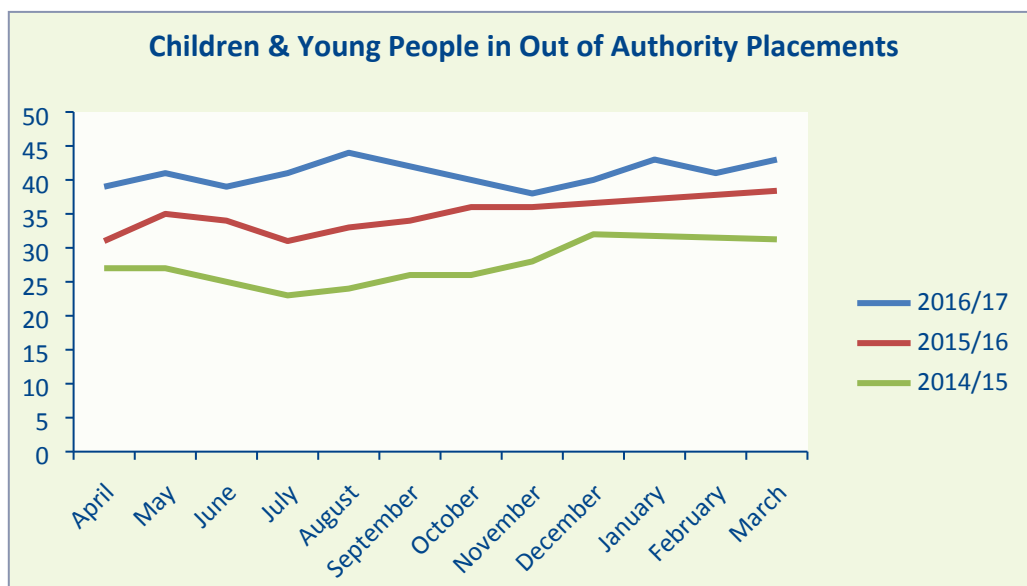
In the context of both a rising child population and increasing complexity of need in a number of cases, budget pressures are being faced in Children in Care. Whilst the

numbers of Children in Care have remained around 700 over the last five years, against a rising child population. The average unit cost has increased due to an increase in the number of out of authority placements from an average of 26 during 2014/15 to 38 last year, and increasing costs of spot purchased placements resulting in an overspend against the budget of £2.5m

Key factors contributing to budget overspend;

Expenditures Types	Key Variances
Placements	£2.5million
Asylum Seekers	£0.4million
Staffing Budgets	£0.7million
Other underspends	(£0.3m)
Total	£3.3million

Chart 3: Children and Young People in Out of Authority Residential Placements

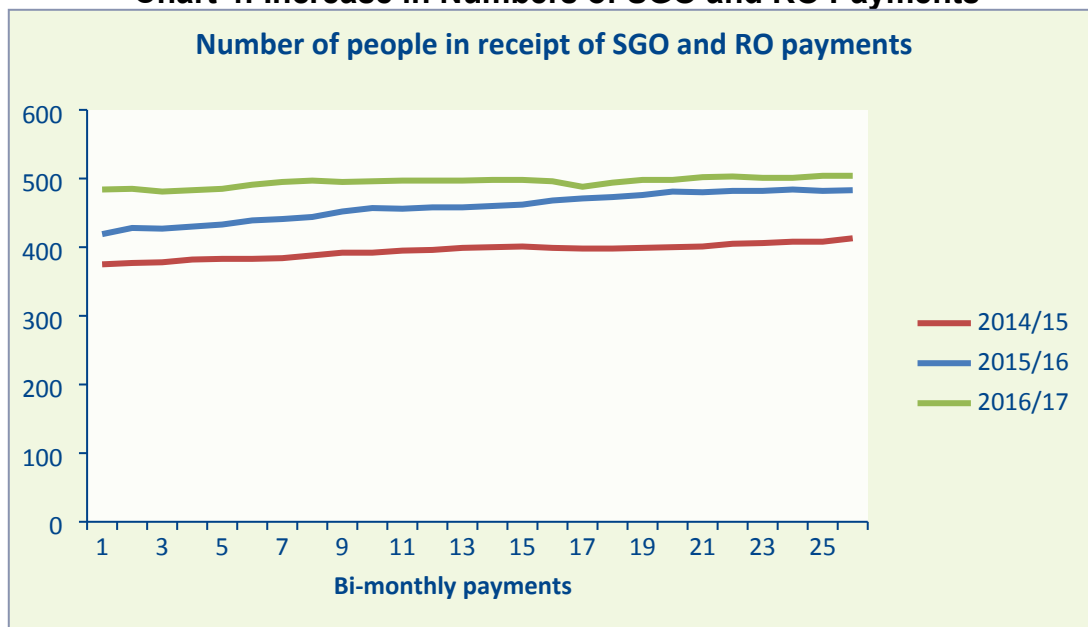


There has also been a significant pressure as a result of increases in special guardianship orders (SGOs) and residency orders (ROs). There has been a steady increase in SGO/RO over the last 4 years. Since 15/16 there have been an additional 79 placements at an average annual total cost of £706k.

Following a precedent causing court decision to give primacy to SGO's, court directions have increased disposals of special guardianship orders (SGOs) and residency orders (ROs). Consequently, there has been a steady increase in SGO/RO over the last 4 years. There continues to be a significant financial pressure as a result. The number in receipt of SGO's and RO's has increased from 375 in 2014/15 to just fewer than 500 in 2016, resulting in a budget pressure of £1.9m. There continues to be pressure on emergency accommodation costs.

Whilst the service is not complacent, against the national picture, local use of agency staff is negligible. However any agency staffing produces an overspend causing pressure on the budget. However these are balanced in part by some positive savings in the number of children in independent fostering placements and income received for adoption services.

Chart 4: Increase in Numbers of SGO and RO Payments



Unaccompanied Asylum Seeking Children

Bristol agreed to support an additional 10 Unaccompanied Asylum Seeking Children (UASC) as part of the National Transfer Protocol for UASC. A grant is paid to local authorities by the Home Office in relation to the age of the child for the period in which they are in care, this grant is not sufficient to cover the full costs of support required. This is forecast to cost Bristol City Council an additional £0.4m per annum.

8.5 Early Intervention & Targeted Support - £2.5m Overspend

The main areas of financial pressures within Early Intervention are in providing care for young people with Disabilities in the Preparing for Adulthood service, secure accommodation of young offenders in the Youth Offending Team and provision of emergency accommodation for 'intentionally homeless' families.

Preparing for Adulthood is a significant part of the Special Education Needs and Disabilities (SEND) reforms contained in the Children and Families Act 2014.

Bristol has a dedicated "Preparing for Adulthood" (PfA) team within our Birth to 25 Service. The service brings together education, health and care professionals and focuses on improving outcomes including community inclusion, health and employment. The emphasis of the PfA team is on positive transition, longer term planning and case work to develop independence.

Around 60 new young people move into the team's remit each year. The team has only been in existence for 3 years, so most young people are now 18-21. The team will therefore not reach full capacity for another 4 years at which point those who are eligible, will move into adult services. Since 13/14 there has been an increase in spend of £4,296,009 (200%) and an increase in young people of 202 (a 300% increase)

There is good evidence of positive work being done by the team to promote independence and move young people out of costly residential provision or large support packages. The numbers are small, compared to older people but investment in each young person represents an investment to improve life time independence and

done well, will produce savings over 30 to 40 years.

Where a family is homeless but not deemed eligible under the Housing Act, we have a responsibility to provide emergency accommodation for children of families under the Children and Families Act. Due to the increase in homelessness across Bristol there was an additional cost of £0.6m in 2016/17 from supporting 37 families. We are working together with our housing colleagues to improve the assessment process and offer earlier advice in order to reduce the numbers being declared 'Intentionally homeless'.

The costs of secure accommodation for young offenders exceeded £300,000. Government grants for this purpose amounted to £85,000; therefore, even though the numbers remain very low, there is a significant cost to the council when the court dictates that a young person must be accommodated. The costs per night vary between £177 and £574 per night.

The budget overspends were in part offset by (£1.1m) underspends in Early Intervention – Adults. This is due to maintaining vacancies and reducing non-essential spend across provider services such as Bristol Community Links and Community Meals services.

9 Place Directorate - £4.4m Overspend

2016/17 Budget	Net Budget £m	Outturn £m	Variance £m
Place Directorate	14.4	18.8	4.4

The directorate overspent by £4.4m and this represents no overall significant movement in forecast since Period 10. Significant outturn variances consist of an £10.5m overspend within Property offset by surplus of £4.3m in Transport, £0.1m in Economy, £0.6m in Planning and £0.8m in Energy

9.1 Energy – (£0.8m) underspend

There was a £1.3m underspend in year relating to the decision to reallocate the use of grant income from Capital to Revenue which resulted in a one-off gain to the Revenue account. This means that some capital projects will be financed through prudential borrowing at an estimated annual revenue cost of £81k p.a.

9.2 Planning - (£0.6m) underspend

There is an underspend of £0.6m as a result of increased income within City Design, as well as increased income from Development Management fees, and the impact of the spend freeze.

9.3 Property - £10.5m overspend

The overspend largely relates to a £8.1m shortfall in the delivery of a previous MTFS savings target (relating to 2015/16 and 2016/17), which assumed savings in the following areas:

- Increased return on investment property holdings;
- Reduced running costs from the disposal of admin buildings;

- Reductions in facilities management costs.

There is a £0.6m historic overspend (since before 2012) in Facilities Management mostly which relates to unachievable recovery on internal trading income target for corporate waste management activities. There is also a historic overspend in Business Rates of £0.2m for Junction 3 and M Shed where no budget was transferred to Property when the liability was transferred.

An income shortfall has been identified related to Security & Cleaning Services (£0.9m) where salary budgets were found to have been removed during 2015/16 financial year without an adjustment being made to income targets. This has been offset by corresponding savings in FM building costs (£0.6m) & Commercial Trading income which have exceeded income targets by £0.2m.

Further shortfalls have emerged in Conference Services (£0.3m), and the Old Council House (£0.2m) where it was decided to remove internal recharging mechanisms but no adjustment was made to the income target, Construction (£0.4m) and Markets (£0.1m) whilst Fleet Services overspent by (£0.3m) due to transfer of Waste business to Bristol Waste Company (BWC) and the purchase of vehicles.

9.4 Transport – (£4.3m) underspend

The underspend in Transport of £4.3m increased by £1.4m from period 10 due to increased Parking income & expenditure savings which brought the net surplus position in Parking Services to £2.7m.

There were a number of savings initiatives that Parking Services actioned over the year, the main one being a re-profile of the Residents Parking Scheme (RPS) loan repayment. This generated one-off £1.2m in parking revenue and the use of RPS capital rather than parking revenue covered the estimated £0.6m required for the RPS reviews (for this year only). The freeze on expenditure also generated significant in year savings along with a reduction of infrastructure maintenance of c£0.2m and staff savings generated by a restructure in Parking Services in October 2016.

The service has always adopted a prudent approach with parking income projections because of their vulnerability to outside factors such as the economy and particularly bad weather. The weather in February and March this year was very mild and consequently actual income for periods 11 & 12 were better than expected. Expenditure was also less as there has not been need to pay for damage to infrastructure caused by bad weather. In addition, there were lower corporate charges such as mobile phones and bank charges which were not posted until year end and some anticipated spend was not completed on time (until April) so were not included in final year-end figures.

The remaining underspend is a result of £0.4m savings from Concessionary Travel / Supported bus services, £0.5m savings in controllable spend in Highways services as a result of the spending freeze, £0.4m in Strategic City Transport and £0.3m improved net position in Signals and Lighting, additional salary recharges to capital £0.2m, offset by additional costs in Park and Ride services of £0.2m

10 Neighbourhoods – (£2.8) underspend

2016/17 Budget	Net Budget £m	Outturn £m	Variance £m
Neighbourhoods	73.5	70.7	(2.8)

The Neighbourhoods directorate has an outturn underspend of (£2.8m) as at the end of Period 12 compared with underspend of (£2.5m) forecast at the end of Period 10, a movement of (£0.3m). This is before accounting for a potential £1m release of surplus from Bristol Waste Company, which would further increase the underspend to £3.8m

The largest elements of the (£2.8m) underspend are a (£1.8m) underspend in Neighbourhoods and Communities, a (£0.3m) underspend in Waste, a (£0.4m) underspend in Housing Options and a (£0.3m) underspend in Public Health General Fund.

10.1 Waste: (£0.3m) underspend

2016/17	Net Budget £m	Outturn £m	Variance £m
Waste	31.3	31.0	(0.3)

As the accounts of the Council and its contractor (the Bristol Waste Company) are being finalised there remains potential for £1m release of surplus from Bristol Waste Company to the Council through a reduction in the cost of the service for 2016/17. If confirmed, this would result in Waste being underspent by (£1.3m).

10.2 Neighbourhoods & Communities: (£1.8) underspend

2016/17	Net Budget £m	Outturn £m	Variance £m
NH & Communities	14.1	12.3	(1.8)

The forecast underspend is attributable to the following three services.

Neighbourhood Management (£365k) underspend

This underspend is mostly due to the effect of the spending freeze on Neighbourhood Partnerships (£265k) and Public Toilets (£99k). A £170k movement in variance from period 10 is due to devolved budget expenditure being £70k higher than anticipated within Neighbourhood Partnerships and net expenditure on neighbourhood enforcement being £100k higher than anticipated.

Libraries (£284k) underspend

Libraries underspent by (£284k) mostly due to the delayed installation of 'extended access', which is a one-off saving of (£187k) for this year. Other underspends relate to

repairs and maintenance (£60k) and a £40k 16-17 cost relating to Bibliotheka which was prepaid in the previous year. The movement of £100k from period 10 is explained mainly by additional repairs and maintenance savings and the Bibliotheka prepayment.

Parks & Green Spaces (£1.1m) underspend

The (£1.1m) underspend is mostly made up of greater than budgeted for income from Cems and Crems (£422k) and underspends due to the hiring and spending freezes across Parks, especially within Grounds Maintenance/Landscapes and Catering areas (£556k). The increased underspend from period 10 is due to greater savings achieved by Grounds Maintenance due to delayed recruitment, increase in parking income in Ashton Court Mansion and more than anticipated contribution from highways (£328k) and Cems and Crems achieving (£217k) more income than forecasted at period 10 due to an unusually busy February and March.

11 Resources - £2.3m Overspend

2016/17 Budget	Net Budget £m	Outturn £m	Variance £m
Resources	25.1	27.4	2.3

Resources Directorate has improved its forecast outturn to an actual outturn of a £2.3m overspend. The main variance within Resources is within the ICT Service which had a £3.2m overspend. This has been mitigated by savings in HR of £900k. The overspend in ICT relates to additional hardware and maintenance costs and software development increases as a result of growth in additional demand for license costs. This is in part as a result of investment in new technology and digital developments and has been addressed through the budget setting process approved in February 2017. The improved outturn position for ICT from a forecast £3.7m overspend in period 10 relates to additional savings through management of contracts and one off increased income from programme budgets which fund the first year of new technology, and only became apparent after the end of the final reporting period.

The outturn for HR of a £900k underspend relates in the main to staff savings for preparation of 2017/18 published savings and £300k underspend in the training budget which is directly related to the spending freeze. The training budget has been increased in 2017/18 through full council approval and plans are in place for training delivery for the revised structure.

12 City Director – (£0.0m)

2016/17 Budget	Net Budget £m	Outturn £m	Variance £m
City Director	7.2	7.2	0.0

The City Directorate for 2016/17 consists of the Policy, Strategy and Communication Division, Bristol Futures and the Executive Office Division. Each Division has been under review with the aim of delivering published savings for 2017/18. In period 10 the Directorate had reported a forecast saving of £400k however due to the nature of the grant treatment relating to WECA devolution development, which must be reflected in 2017/18, the projected saving in previous months will now be reflected in the current

financial year. This is in line with the agreed budget.

13 Corporate Savings Programme - £8.4m Overspend

At the beginning of the financial year, the Council had a savings target against the Change Programme of £34.7m, which comprised £15.2m undelivered savings from 2015/16 and £19.5m relating to 2016/17. The final position is an £8.4m overspend as forecast and shown below:

Summary of Net Corporate Savings Programme Budget Position

	£m
2016/17 Change Programme Savings	19.5
2015/16 Undelivered change programme savings	15.2
TOTAL	34.7
Less:	
Savings Identified/Secured to address the gap	(15.8)
Release of Contingency	(6.3)
TOTAL TO BE IDENTIFIED	12.6
Overspend against change programme expenditure	1.1
Less: Use of forecast capital receipts to fund transformation activity	(5.3)
TOTAL CHANGE PROGRAMME	8.4

14 Other / Corporate Budgets – (£15.6m) Underspend

The main budget in this area is the capital financing and contingency budgets which are underspent by £12.5m primarily as a result of re-profiling of the capital programme and accounting adjustments made following changes to the Minimum Revenue Provision Policy (agreed at Full Council on 13th December 2016).

The Council received £3m more S31 rate relief grants than budgeted and additional Port Dividend income of £0.6m.

Ring-fenced Accounts

15 Dedicated Schools' Grant (DSG)

In 2016/17, the Council received £184m Dedicated Schools' Grant, which is ring-fenced and passported through to fund schools, with an element retained centrally by the Council to provide a range of support to Schools. Schools that have transferred to academy status receive their funding directly from the Department for Education – this amount to a further £137.7m.

There continues to be funding pressure against the high needs block, which has contributed towards the overall deficit of £5.2m. The net deficit is reduced by £1.1m allocation from the Growth Fund and other underspends of £900k within the DSG schools block. This deficit will be carried forward into the next financial year (17/18) and is required to be managed within future DSG funding. The pressure on high needs is due to the additional requirements for provision for 19-25 year olds, that was unfunded

and growth in top up payments to meet individual pupil needs. In conjunction with Schools Forum, further work is ongoing to mitigate against further rises by reviewing special schools and resource base funding, provision of alternative learning provision and increasing contributions from schools for excluded pupils.

Due to reductions in schools funding, and inflationary pressures, the level of schools financial surpluses have reduced and many of the Bristol schools will need to undertake a management of change in order to ensure a balanced budget position for 2017/18.

16 Public Health – ring fenced grant: no variance following drawdown from ring-fenced reserves

2016/17	Net Budget £m	Outturn £m	Variance £m
Public Health	0.0	0.0	0.0

The ring-fenced Public Health service overspent by £0.7m, a reduction from £1.1m reported at period 10. A Draw-down from the Public Health reserve of £0.7m means that there is no impact on the General Fund. The underlying overspend is mainly due to a government in year cut to the grant (£36.2m) of 7.6% in year during 2015/16 and further 2% cut to the grant this year. The reduction in overspend from period 10 primarily relates to a £329k reduction in the required contribution to Health & Wellbeing Strategy. Non pay costs around delivery of key Public Health outcomes have also come in lower than anticipated

As a reduction in the grant was anticipated, Public Health are managing this overspend to prevent impact on service delivery through the Public Health reserves built up for this purpose. The reserve currently has a balance of £4.8m and is as a result of underspends in previous years. Therefore, there is no impact on the general fund of this overspend in this financial year, however the service is currently undertaking a thorough financial review to ensure that delivery is brought within the new budget envelope, reflecting key priorities.

17 Housing Revenue Account (HRA) – (£7.2m) underspend

The following is a summary of the HRA budget position as at the year end. This is subject to change following completion of the year-end technical accounting adjustments.

Housing Revenue Account Budget

HOUSING REVENUE ACCOUNT - Period 11	Revised Net Budget £m	Outturn £m	Variance £m
Strategy. Planning & Governance	(106.6)	(109.7)	(3.0)
Responsive Repairs	30.0	29.7	(0.3)
Planned Programmes	16.7	13.8	(3.0)
Estate Management	14.2	13.2	0.9
HRA Financing & Funding			

HOUSING REVENUE ACCOUNT TOTAL	(45.7)	(53.0)	(7.2)
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The HRA is underspent by (£7.2m), compared to (£3.4m) forecast at period 10. The underspend is the result of the following:

- Savings released in Strategy, Planning and Governance (SP&G) and Estate Management through employee reductions and review of training and stationery budgets;
- Identification of additional income from energy efficiency schemes
- The Investment Review Plan (in response to imposed rent reductions planned for the HRA) has changed the paint programme in planned programmes resulting in a (£2.1m) saving against budget, although it should be noted that contractor issues have led to some delays which account for some of the underspend. A housing procurement specialist is being recruited who, when in post, should significantly reduce the risk of procurement delays and enhance contract management generally.
- Responsive Repairs have been conducting contractor spend reviews as a result of known spending pressures and have managed the overspend on Response repairs and Relet repairs at £187k. Responsive repairs have come in underspent overall due to lower than expected recharges for mobile phones and computing plus costs being recharged to capital as part of the new Housing Management capital programme (£326k). Increased work carried out by the Joinery shop has also generated net income of (£155k) which is also contributing to the underspend.

The increased underspend of (£3.9m) since period 10 is mainly attributable to recharges coming in lower than budgeted within SP&G, Response Repairs, Planned Programmes and Estate Management (£1.7m). Delays in works, mainly due to contractor and procurement issues resulting in underspends in Planned Programmes (£0.9m), Estate Management and local works underspend (£0.5m), also the Response Services as above (£0.7m).

Any under or overspend at the year-end will increase or decrease the HRA Reserve and therefore this does not impact on the General Fund. However, the HRA Business Plan has been recalibrated to take account of the impact of the 1% rent reduction and other proposed government changes and to reflect what is likely to be a very financially challenging future.

Capital Programme

18. The capital programme changed during the year as the phasing of schemes was reviewed and approvals for additional schemes and resourcing were agreed
19. The following table sets out the Capital Outturn position for 2016/17 by Directorate and additional detail is provided at Annex 2.

Capital Programme Forecast Expenditure & Financing

2016/17 Approved Budget Full Council 16/02/16 £m	Directorate name	Period 10 2016/17 Budget £m	Capital Budget Adjustments £m	Period 12 2016/17 Combined Budget £m	Period 12 2016/17 Actuals Outturn £m	Period 12 2016/17 Variance Outturn £m
52.4	People	40.7	(3.5)	37.2	34.4	(2.8)
68.0	Place	83.6	(2.9)	80.7	75.4	(5.3)
0.6	Neighbourhoods	9.7	(0.3)	9.4	8.1	(1.3)
13.1	Resources	12.2	0.7	12.9	12.0	(0.9)
0.0	City Director	0.8	(0.8)	0.0	0.0	0.0
56.0	Housing Revenue Account	56.0	0.0	56.0	48.8	(7.2)
	Corporate	11.6	5.6	17.2	17.2	0.0
190.1	Totals	214.6	(1.2)	213.4	195.9	(17.5)
	Finance By:					
	Prudential Borrowing			80.8	66.7	(14.1)
	Capital Grants			62.7	62.4	(0.3)
	Capital Receipts			0.4	0.4	0.0
	Revenue Contributions			13.5	17.6	4.1
	Housing Revenue Account (Self-Financing)			56.0	48.8	(7.2)
	TOTAL CAPITAL FINANCING			213.4	195.9	(17.5)

20. The actual capital spend to the end of Period 12 is £195.9m which is 92% of Combined Budget (65% reported at Period 10), a £17.5m shortfall outturn variance. The total 2016/17 spend exceeded the approved budget £190.1m set at Full Council in February 2016. The major areas of investment were as follows:

- £62m invested in transport schemes including the Metrobus programme (spend in year of £40m), Cycling Network improvements, traffic management and infrastructure.
- £49m invested in the Council's housing stock.
- £31m invested in school buildings to provide additional pupil capacity to meet increased demand.
- £11m invested in the Bristol Workplace Programme to provide effective environments to support agile working, providing technical solutions and to deliver efficiency savings.
- £4m investment in the Bristol Operations Centre at the Temple Street offices.
- £4m invested in the Arena project and surrounding infrastructure.

21. During Period 11 and 12 there has been a number of budget re-profiling adjustments resulting in the Combined Budget decreasing from £214.6m to £213.4m. The spend is forecasted to be incurred in later years of the capital programme. To note during Period 12 there has been a structural reporting change of City Director being moved to Place directorate.

22. Formal notification and approval request of a £0.7m increase of grant funding for the 2016/17 Sustainable Transport Package issued by the West of England Local Enterprise Partnership (LEP). These additional funds are to be added to the Capital Programme within transport service area as works are to be undertaken by Bristol City Council for Smartcard development on bus routes.

The original bid was for £3m submitted on behalf of the West of England local

authorities which has now increased to £3.7m, Bristol City Council transport projects total £1.5m and have been approved under delegated authority by the Place Strategic Director as individual stand alone projects, the grant award was approved by S151 finance officer.

23. There is a net outturn shortfall of (£17.5m) across the 2016/17 capital programme, the following is a summary of the significant variances.

24. People Directorate Services – (£2.8m) outturn slippage

The main areas of spending pressure are related to the Education Capital Programme and also the transformation programme in Care Management. The managers have been closely monitoring the actual and forecast expenditure against the revised budget, with further work ongoing to review budget profiles and project spend across the life of the projects. At present the Directorate is forecasting slippage into 2017/18 of £2.8m.

25. Place Directorate Services – (£5.3m) outturn slippage

The Directorate is reporting a £5.3m underspend against the 2016/17 gross expenditure budget profile, which consists of £10.7m underspends in Energy and £1.7m in Economy, whilst Transport and property are reporting overspends of £6.0m and £1.2m respectively. These represents an overall £3.5m increase in underspend since Period 10. With the exception of overspends incurred on Metrobus works (details see transport paragraph 18.4 below) other underspend variances represent in-year slippages rather than true underspend over the lifecycle of the capital projects. These slippages require re-phasing of the budgets to future years.

25.1 Economy – (£1.7m) underspend against budget profile

The underspend against budget profile is for ASEA (Avonmouth and Severnside Enterprise Area) Infrastructure (£0.5m), Filwood Park (£1.0m) and Colston Hall (£0.1m). Housing Delivery Enabling Scheme commuted sums are for the 'provision of affordable homes' secured from developers through s106 agreements. This expenditure will now take place in Q1 in 2017/18 (£0.5m).

25.2 Energy – (£10.7m) underspend against budget profile

The European Investment Bank ELENA funded project has now been completed and is showing a £1.9m underspend on the capital programme, however in reality the actual spend on budget and all cost codes will be reconciled once the final payment is received.

£3.2m of the BEIS (formerly DECC) Green Deal communities grant has been returned to government as part of the grant condition, and a further £633k will be placed in a reserve for 2017/18 financial year to meet liabilities in completing the remaining properties affected by the Climate Energy and other contractor administration on the Warm Up Bristol Scheme.

£2.4m relates to a number of different heat network projects carried forward to 2017/18 and will be fully spent in that year, mainly on Temple Gate works that are now

commencing in April following delays to Highways commencing their related Metrobus works. This has been partially offset by £0.2m Wood Fuel Station unbudgeted costs from previous years.

The above has been partly offset by an overspend of £0.1m re: Carbon Trust where income from the revolving fund needs to be recognised.

25.3 Property – £1.2m overspend against budget profile

Chatsworth Homes (North Bristol Pool Project) variance from budget profile of £0.5m is due to additional costs of achieving the standards required by Local Authority Building Control (LABC), Fire Certification and Health and Safety (est. £0.3m). This could potentially be offset by capital receipts from the disposal of associated sites, however this requires approval.

In addition spend for Ashton Court Estate Lower Lodge refurbishment exceeds the budget profile by £0.9m. This work is fully grant-funded and the budget will be amended to reflect the works undertaken.

25.4 Transport – £6.0m overspend against budget profile

There has been an increased spend against 16/17 budget profile for Metrobus resulting in overspends for Ashton Vale to Temple Meads (AVTM)) of £7.0m and North Fringe of £2.2m. This is because the spend profile of major contractors is now better known, following a period of uncertainty and risk of delay during 16/17. Some major risks to progressing works (and therefore spend) have been mitigated. Spend rates have been updated, and forecasts adjusted to reflect this. These overspends will be met from the 17/18 budget allocation.

Programme forecast indicates pressures on the overall budget. This is currently under review and will be the subject of a separate report to Cabinet.

Local Enterprise Zone is (£2.2m) underspent against budget profile across Revolving Infrastructure Funded (RIF) Temple Quarter Enterprise Zone projects including Temple Circus, due to delays with the procurement of contracts leading to delays to work starting on site.

The Cycling Ambition Fund (CAF) is (£1.6m) underspent against budget profile, where previously it was forecasting an overspend of £0.7m at period 10. This is as a result of works anticipated in 16/17, which have now been delayed to 17/18.

26. Neighbourhoods Capital

26.1 Neighbourhoods – (£1.3m) underspend against budget profile

The variance is mainly due to slippage, predominantly in Parks and Green spaces (£0.7m), but also Bristol Operations Centre (BOC) (£0.2m), Housing services (£0.3m) and Libraries in Neighbourhoods & Communities (£0.1m).

Re-profiling of budgets and forecasts within Parks and Green spaces is in progress across all years, in order to properly reflect an expected breakeven in expenditure on

Parks capital.

Increased underspend against budget profile of £0.5m compared to period 10 is mainly due to re-profiling of budgets to reflect actual spend profiles and further underspends on Parks and Green spaces.

26.2 Housing Revenue Account - (£7.2m) underspend against budget profile

The underspend of (£7.2m) is mainly made up of (£3.0) underspend on Investment in Blocks, (£2.5m) underspend on New Builds and Land enabling Works, (£1.2m) underspend on Planned Programmes and (£0.4m) on Neighbourhood Investment Projects. Much of this is attributable to planned savings achieved through recruitment freezes and schemes put on hold. Further underspends have resulted from challenges with contractor liquidation, construction issues and procurement delays.

Underspend has increased by £3.9m since period 10 due to delayed start on new builds (£1.5m), further delays with contractors and on block cladding works (£1.7m) and slippage on delivery of gas heating installation (£0.6m).

27. CAPITAL RECEIPTS

The level of 2016/17 Capital Receipts target to support 2016/17 general fund revenue transformational schemes is £5.3m. The disposal programme has now achieved general fund gross cash receipts of £12.0m year-to-date.

Please note the capital receipts targets used to support general fund revenue transformation schemes under the MTFP are set to be: £5.3m in 16/17, £11.3m in 17/18 and £6.3m for 18/19 onwards.

Capital Receipts in 16/17	Actual	Target	Contribution Towards 17/18
Prep	£1,000,000		
On market	£0		
Terms agreed	£9,533,826		
Contract Exchange	£7,661,326		
Completed	£12,002,144	£5,300,000	£6,702,144
Total in-scope	£30,197,296		

	2016/17 - Outturn				2016/17 - Period 10			Comparison to Period 10		
	Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
	£000s				£000s			£000s		
People										
Strategic Commissioning & Commercial Relations	20,611	25,112	23,777	(1,335)	20,257	19,054	(1,204)	4,855	4,723	(131)
Care & Support - Adults	102,297	111,327	119,355	8,028	111,327	119,960	8,633	(0)	(605)	(605)
Care & Support - Children & Families	43,338	43,441	46,719	3,277	43,441	46,875	3,434	0	(157)	(157)
Education & Skills	7,509	4,002	4,804	802	6,408	7,168	759	(2,406)	(2,364)	43
Dedicated Schools Grant	(0)	7,697	7,697	(0)	95	95	0	7,602	7,602	(0)
Management - People	(26)	229	816	587	(33)	672	705	263	144	(119)
Early Intervention & Targeted Support	23,436	26,408	28,939	2,531	24,803	27,472	2,669	1,606	1,467	(138)
Total People	197,165	218,216	232,106	13,890	206,298	221,295	14,997	11,919	10,811	(1,048)
Resources										
ICT	8,384	8,138	11,353	3,215	8,514	12,214	3,701	(375)	(861)	(486)
Legal and Democratic Services	7,362	7,547	7,498	(49)	6,356	6,702	346	1,191	796	(395)
Finance	6,341	3,675	3,719	44	4,152	4,100	(53)	(477)	(381)	97
HR & Workplace	6,728	5,894	4,785	(909)	5,876	5,230	(646)	(182)	(445)	(263)
Total Resources	28,815	25,055	27,355	2,301	24,898	28,246	3,348	157	(891)	(1,048)
Neighbourhoods										
Citizen Services	13,143	12,307	12,257	(50)	12,270	12,482	212	37	(225)	(262)
Waste	27,548	31,345	31,045	(300)	27,345	26,388	(957)	4,000	4,657	657
Neighbourhoods & Communities	14,319	14,165	12,305	(1,860)	14,094	12,930	(1,164)	71	(625)	(696)
Women's Commission	5	5	3	(2)	5	5	0	0	(2)	(2)
Public Health - General Fund	2,474	2,830	2,553	(276)	1,688	1,420	(268)	1,141	1,133	(8)
Housing Options	13,730	12,910	12,497	(413)	12,699	12,412	(287)	211	85	(126)
Total Neighbourhoods	71,219	73,562	70,661	(2,901)	68,102	65,638	(2,465)	5,460	5,023	(437)
Place										
Property	(7,483)	(8,259)	2,224	10,483	(7,601)	1,915	9,516	(658)	309	967
Planning	324	382	(245)	(627)	382	(257)	(638)	(0)	11	11
Transport	16,107	12,368	8,012	(4,356)	11,733	8,671	(3,062)	635	(659)	(1,294)
Economy	6,153	6,089	5,940	(149)	5,455	5,393	(61)	634	546	(88)
Economy - ABS Team	2,020	1,788	1,717	(71)	1,788	1,661	(127)	0	56	56
Energy	3,124	1,991	1,150	(841)	2,297	1,058	(1,239)	(306)	91	397
Total Place	20,244	14,359	18,797	4,438	14,054	18,443	4,389	305	354	49
City Director										
Policy, Strategy & Communications	2,802	3,223	3,434	211	3,223	2,815	(408)	(0)	618	619
Bristol Futures	1,664	1,844	1,675	(168)	1,506	1,391	(115)	338	285	(53)
Executive Office Division a	2,025	2,139	2,110	(29)	2,145	2,262	116	(6)	(151)	(145)
Total City Director	6,490	7,206	7,219	14	6,875	6,468	(407)	331	752	421
CORPORATE SAVINGS PROGRAMME TOTAL	(16,304)	7,169	15,572	8,403	(6,478)	1,969	8,447	13,647	13,603	(44)
SERVICE NET EXPENDITURE	307,630	345,567	371,711	26,145	313,749	342,059	28,310	31,818	29,652	(2,165)
Corporate Expenditure	37,807	41,924	26,297	(15,627)	32,067	17,424	(14,643)	(29,880)	(24,446)	(984)
TOTAL REVENUE NET EXPENDITURE	345,437	387,491	398,008	10,517	345,816	359,483	13,667	1,938	5,207	(3,149)

Division: Strategic Commissioning & Commercial Relations

Services provided by Strategic Commissioning & Commercial Relations

Practice lead for commissioning and procurement for the Council. Commissioning, contract management and QA for commissioned adults services and some children social care services. Shareholder and client support for companies the council owns.

Summary by Service		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
111	Joint Commissioning (Adults)	506	909	839	(70)	909	839	(70)	0	0	0
112	Joint Commissioning (Children)	3,968	3,970	3,704	(267)	3,970	3,734	(236)	0	(31)	(31)
115	Contracts & Quality	15,196	18,472	17,518	(955)	14,470	13,631	(839)	4,002	3,887	(115)
117	Service Director- Sp&C	942	908	546	(362)	908	596	(312)	0	(50)	(50)
119	Companies	0	0	(6)	(6)	0	0	0	0	(6)	(6)
191	Project Management & Support	0	852	1,177	325	0	254	254	852	923	71
Total Strategic Commissioning & Commercial Relations		20,611	25,112	23,777	(1,335)	20,257	19,054	(1,204)	4,855	4,723	(131)

Summary by CIPFA group (Account Type)		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
1	Employees	8,955	9,006	8,981	(25)	9,006	8,311	(695)	(0)	670	670
2	Premises-Related Expenditure	1	0	83	83	0	5	5	0	78	78
3	Transport-Related Expenditure	30	21	504	483	21	51	30	0	453	453
4	Supplies & Services	704	882	3,274	2,392	882	3,137	2,255	0	137	137
5	Third Party Payments	13,566	18,232	40,970	22,738	14,579	13,483	(1,096)	3,652	27,486	23,834
6	Transfer Payments	0	0	(46)	(46)	0	0	0	0	(46)	(46)
7	Support Services	318	483	1,756	1,273	223	316	93	260	1,440	1,179
8	Depreciation and Impairment Losses	0	0	(21)	(21)	0	0	0	0	(21)	(21)
Expenditure		23,575	28,623	55,501	26,878	24,711	25,304	593	3,913	30,197	26,285
9	Income	(2,963)	(4,454)	(31,724)	(27,270)	(4,454)	(6,250)	(1,797)	0	(25,474)	(25,474)
Income		(2,963)	(4,454)	(31,724)	(27,270)	(4,454)	(6,250)	(1,797)	0	(25,474)	(25,474)
R	Transfer to \ from Reserves	0	942	0	(942)	0	0	0	942	0	(942)
Transfer to \ from reserves		0	942	0	(942)	0	0	0	942	0	(942)
NET Expenditure		20,611	25,112	23,777	(1,335)	20,257	19,054	(1,204)	4,855	4,723	(131)

Notes

Overall Strategic Commissioning is underspent by (£1.3m) due to one off savings that represent the early achievement of 2017/18 savings.

Period 12 Draft Revenue Outturn - Detailed budget summary by division \service

04/05/2017

Division: Care & Support - Adults

Services provided by Care & Support - Adults

The service's key function is the provision of support services for adults aged 18 plus including care, support and safeguarding for those people in our communities who have the highest level of need and for their carers.

Summary by Service		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
141	Complex Case/Transitions/AMHP	31,825	34,956	37,665	2,709	34,954	37,434	2,480	2	231	229
142	Front Door Services / Hospitals	27,211	31,749	34,896	3,148	31,746	35,306	3,560	2	(410)	(412)
143	Strategic Safeguarding	1,469	1,479	1,251	(228)	1,479	1,195	(284)	(0)	56	56
144	Area Community Teams/Care Brokerage/SI	29,406	30,988	35,566	4,578	30,987	35,429	4,442	1	137	136
145	Reablement, Intermediate Care & Regulated Services	11,321	11,101	9,555	(1,546)	11,107	9,847	(1,260)	(5)	(292)	(287)
146	Technical Specialist Mental Health/PSW	1,064	1,054	421	(633)	1,054	748	(305)	0	(327)	(327)
Total Care & Support - Adults		102,297	111,327	119,355	8,028	111,327	119,960	8,633	0	(605)	(605)

Summary by CIPFA group (Account Type)		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
1	Employees	22,542	23,941	21,921	(2,020)	23,941	22,197	(1,744)	(0)	(276)	(276)
2	Premises-Related Expenditure	395	393	174	(219)	393	207	(186)	0	(33)	(33)
3	Transport-Related Expenditure	280	280	269	(11)	280	262	(18)	0	7	7
4	Supplies & Services	3,098	2,953	4,061	1,108	2,953	3,245	292	0	816	816
5	Third Party Payments	99,359	108,200	133,217	25,017	108,200	120,389	12,188	0	12,828	12,828
6	Transfer Payments	10,460	13,683	17,464	3,781	13,683	17,248	3,565	0	215	215
7	Support Services	344	344	700	356	344	382	37	0	318	318
Expenditure		136,478	149,795	177,805	28,010	149,795	163,930	14,134	(0)	13,876	13,876
9	Income	(34,182)	(38,468)	(58,451)	(19,982)	(38,468)	(43,970)	(5,501)	0	(14,481)	(14,481)
Income		(34,182)	(38,468)	(58,451)	(19,982)	(38,468)	(43,970)	(5,501)	0	(14,481)	(14,481)
NET Expenditure		102,297	111,327	119,355	8,028	111,327	119,960	8,633	0	(605)	(605)

Notes

There are significant pressures due to unachieved savings targets and pressures in demand due to an ageing population and increasing numbers of frail older people, people living longer with dementia and people living longer with lifelong conditions, which require significant input from health and social care services. There is a significant overspend on care packages which is shown by a £12.2m overspend on third party payments and a further £3.7m on transfer payments. This is due to overspends on residential and nursing care £5.4m, home care £1.5m, Community Support services £3.3m and Direct payments £1.3m. There is a significant underspend on employees across the division of (£1.6m) and greater income of (£6.6m) forecast due to increased income from Service User contributions (£2.1m), Direct Payment clawbacks (£1.8m) - including a refund of (£603k) from WECIL, and Health for Continuing Health care contributions and Better Care Fund income.

Division: Care & Support à€“ Children & Families

Services provided by Care & Support à€“ Children & Families

This service provides and commissions targeted and specialist services to children, young adults, and families in Bristol. These services aim to meet the needs of children where universal services alone will not ensure their well-being.

Summary by Service		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
Service		£000s				£000s			£000s		
153	Quality Assurance, BSCB	1,434	1,439	1,402	(38)	1,439	1,421	(18)	0	(20)	(20)
154	Area Social Work (North)	1,893	1,901	2,128	227	1,901	2,135	234	0	(7)	(7)
155	Area Social Work (East/Central)	2,888	2,916	3,611	695	2,916	3,566	651	0	45	45
156	Area Social Work (South)	2,026	1,948	2,113	165	1,948	2,070	122	0	43	43
157	Placements Service	6,917	6,922	6,162	(760)	6,922	6,316	(606)	(0)	(155)	(155)
158	Looked After Children & Aftercare	25,429	25,576	28,581	3,005	25,576	28,582	3,006	0	(0)	(0)
159	Children & Family Support - Management	1,171	1,171	1,220	49	1,171	1,167	(4)	0	54	54
15A	Safeguarding and Area Services	1,581	1,568	1,501	(67)	1,568	1,618	50	0	(117)	(117)
Total Care & Support – Children & Families		43,338	43,441	46,719	3,277	43,441	46,875	3,434	(0)	(157)	(157)

Summary by CIPFA group (Account Type)		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
CIPFA description		£000s				£000s			£000s		
1	Employees	16,796	17,106	17,779	673	17,106	17,794	688	0	(15)	(15)
2	Premises-Related Expenditure	297	212	190	(22)	212	212	0	0	(22)	(22)
3	Transport-Related Expenditure	515	538	486	(52)	538	441	(97)	0	44	44
4	Supplies & Services	1,909	1,892	2,595	703	1,892	2,346	454	(0)	249	249
5	Third Party Payments	26,116	25,929	30,069	4,140	25,929	30,762	4,833	0	(693)	(693)
6	Transfer Payments	243	243	327	83	243	301	58	0	25	25
7	Support Services	159	185	604	419	185	232	47	0	372	372
Expenditure		46,035	46,105	52,049	5,944	46,105	52,089	5,984	(0)	(40)	(40)
9	Income	(2,697)	(2,664)	(5,330)	(2,667)	(2,664)	(5,214)	(2,550)	0	(117)	(117)
Income		(2,697)	(2,664)	(5,330)	(2,667)	(2,664)	(5,214)	(2,550)	0	(117)	(117)
NET Expenditure		43,338	43,441	46,719	3,277	43,441	46,875	3,434	(0)	(157)	(157)

Notes

Overall the outturn position for Children and Families has improved by (£157k) since period 10, mainly due to revised commitments on ABW for Emergency Supported Accommodation and a reduction in provision for rent at Bridewell Police station. Budget pressures are being faced for Children in Care in the context of both a rising child population and increasing complexity of need in a number of cases. Whilst the numbers of Children in Care have remained around 700 over the last five years, the average unit cost has increased due to an increased number of out of authority placements from an average of 26 in 2014/15 to 41 currently resulting in a budget pressure of £2.1m. There also continues to be significant pressure as a result of increases in special guardianship orders (SGOs) and residency orders (ROs). The number in receipt of SGOs and ROs has increased from 375 in 2014/15 to almost 500 resulting in a budget pressure of £1.9m. However this is balanced in part by some positive savings in the number of children in independent fostering placements and income received for adoption services. There continues to be pressure on emergency accommodation costs and use of agency staff due to a 20% increase in caseloads resulting in an inability to achieve the turnover provision of £558k.

Division: Education & Skills

Services provided by Education & Skills

This service has statutory duties for Early Years including providing a Children's Centre offer, Specialist Education & Access, School Partnerships and provide Trading with Schools and Employment, Learning & Skills

Summary by Service		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
161	Early Years Learning	6,488	5,191	5,450	259	5,418	5,587	169	(226)	(137)	89
162	Primary Learning	798	797	797	0	797	797	0	0	0	0
163	Secondary Learning	136	137	98	(39)	137	87	(50)	0	11	11
164	Additional Learning Needs	673	674	700	27	674	697	24	0	3	3
165	Employment & Skills	988	888	705	(183)	956	811	(145)	(68)	(105)	(38)
166	Trading with Schools	(1,573)	(3,685)	(2,947)	738	(1,573)	(811)	762	(2,112)	(2,135)	(23)
Total Education & Skills		7,509	4,002	4,804	802	6,408	7,168	759	(2,406)	(2,364)	43

Summary by CIPFA group (Account Type)		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
1	Employees	7,798	7,545	7,326	(218)	7,545	7,051	(494)	0	275	275
2	Premises-Related Expenditure	231	218	303	85	218	321	103	0	(18)	(18)
3	Transport-Related Expenditure	54	52	52	(0)	52	51	(1)	0	1	1
4	Supplies & Services	2,292	2,242	2,570	328	2,242	2,428	186	(0)	142	142
5	Third Party Payments	13,372	7,123	4,758	(2,365)	7,123	7,545	422	0	(2,787)	(2,787)
6	Transfer Payments	10	10	10	0	10	10	0	0	0	0
7	Support Services	1,480	7,515	9,562	2,048	7,719	8,314	595	(204)	1,248	1,453
Expenditure		25,237	24,704	24,581	(123)	24,908	25,720	812	(204)	(1,139)	(934)
9	Income	(17,728)	(20,612)	(19,777)	835	(18,500)	(18,552)	(52)	(2,112)	(1,225)	887
Income		(17,728)	(20,612)	(19,777)	835	(18,500)	(18,552)	(52)	(2,112)	(1,225)	887
R	Transfer to \ from Reserves	0	(90)	0	90	0	0	0	(90)	0	90
Transfer to \ from reserves		0	(90)	0	90	0	0	0	(90)	0	90
NET Expenditure		7,509	4,002	4,804	802	6,408	7,168	759	(2,406)	(2,364)	43

Notes

The overspend of £759k is due to Trading with Schools not achieving the income target set - the target income budget for 2017/18 has been reduced. The movement in forecast from period 10 is due to use of reserves for Employment and Skills and other minor variations on Early Years. Early Years has also increased by £204k in relation to the deficit on Family Support in Childrens Centres.

Division: Dedicated Schools Grant

Services provided by Dedicated Schools Grant

Statutory duties to ensure sufficient, high quality primary, secondary & post 16 provision; current statutory duties for maintained schools causing concern; oversee admissions processes; statutory duties for Raising Participation Age (NEET)

Summary by Service		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
Service		£000s				£000s			£000s		
171	Dedicated Schools Grant	1,165	1,165	1,163	(2)	1,165	1,165	0	0	(2)	(2)
172	Primary Learning - DSG	860	860	868	8	860	860	0	0	8	8
173	Management - DSG	1,783	1,832	1,846	14	2,128	(2,343)	(4,471)	(295)	4,189	4,485
174	Finance - DSG	(77,103)	(71,245)	(72,887)	(1,642)	(75,823)	(76,996)	(1,173)	4,577	4,108	(469)
175	Early Years Learning - DSG	30,338	30,507	30,816	308	30,507	30,920	413	(0)	(104)	(104)
176	Additional Learning Needs - DSG	42,695	44,316	45,658	1,342	40,996	46,227	5,231	3,320	(569)	(3,889)
177	Secondary Learning - DSG	23	23	23	0	23	23	0	0	0	0
178	Additional Learning Needs (non-HNB) – DSG	239	239	211	(28)	239	239	0	0	(28)	(28)
Total Dedicated Schools Grant		(0)	7,697	7,697	(0)	95	95	0	7,602	7,602	(0)

Summary by CIPFA group (Account Type)		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
CIPFA description		£000s				£000s			£000s		
1	Employees	2,352	142,738	142,735	(3)	2,352	2,392	40	140,386	140,343	(44)
2	Premises-Related Expenditure	243	10,798	10,977	178	243	374	131	10,555	10,602	47
3	Transport-Related Expenditure	29	620	633	13	29	30	1	591	603	12
4	Supplies & Services	8,167	25,095	25,072	(23)	8,179	7,630	(549)	16,916	17,442	526
5	Third Party Payments	165,742	164,626	37,383	(127,242)	156,471	159,631	3,160	8,155	(122,247)	(130,402)
6	Transfer Payments	0	4	4	0	0	0	0	4	4	0
7	Support Services	170	8,076	316,023	307,947	8,076	10,081	2,005	0	305,941	305,941
Expenditure		176,703	351,957	532,826	180,870	175,349	180,138	4,788	176,607	352,688	176,081
9	Income	(176,703)	(347,285)	(525,130)	(177,845)	(175,255)	(180,043)	(4,788)	(172,030)	(345,086)	(173,057)
Income		(176,703)	(347,285)	(525,130)	(177,845)	(175,255)	(180,043)	(4,788)	(172,030)	(345,086)	(173,057)
R	Transfer to \ from Reserves	0	3,025	0	(3,025)	0	0	0	3,025	0	(3,025)
Transfer to \ from reserves		0	3,025	0	(3,025)	0	0	0	3,025	0	(3,025)
NET Expenditure		0	7,697	7,697	(0)	95	95	0	7,602	7,602	(0)

Notes

There continues to be significant pressures on the High Needs block, which is £5.2m overspent, which includes brought forward pressures of £1.9m. In response to national concerns regarding High Needs funding, the Government has recently announced a one off grant to Local Authorities to help find solutions to the funding challenge. There is (£1.1m) underspend on the growth fund within the schools block - which can be used to offset against the High Needs block. Overall the Dedicated Schools grant is forecast to be overspent by £3.0m which has been carried forward to the next financial year and will have to be managed within the overall DSG and therefore does not impact on the general fund, hence this has been deducted from this forecast. The service is undertaking a significant level of work in conjunction with the Schools Forum, Headteachers and neighbouring authorities in order to manage this budget.

Period 12 Draft Revenue Outturn - Detailed budget summary by division \service

04/05/2017

Division: Management - People

Services provided by Management - People

Summary by Service		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
181	Management - People	(26)	229	816	587	(33)	672	705	263	144	(119)
Total Management - People		(26)	229	816	587	(33)	672	705	263	144	(119)

Summary by CIPFA group (Account Type)		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
1	Employees	2,726	2,727	2,758	32	2,727	2,565	(162)	0	194	194
2	Premises-Related Expenditure	0	0	2	2	0	2	2	0	(0)	(0)
3	Transport-Related Expenditure	4	4	0	(3)	4	0	(3)	0	(0)	(0)
4	Supplies & Services	170	162	445	283	162	73	(89)	(0)	372	372
5	Third Party Payments	1,949	1,949	1,915	(34)	1,949	1,948	(1)	0	(32)	(32)
7	Support Services	(983)	(983)	(766)	216	(983)	(750)	232	0	(16)	(16)
Expenditure		3,866	3,859	4,355	495	3,859	3,838	(22)	(0)	517	517
9	Income	(3,893)	(3,893)	(3,539)	354	(3,893)	(3,166)	727	0	(373)	(373)
Income		(3,893)	(3,893)	(3,539)	354	(3,893)	(3,166)	727	0	(373)	(373)
R	Transfer to \ from Reserves	0	263	0	(263)	0	0	0	263	0	(263)
Transfer to \ from reserves		0	263	0	(263)	0	0	0	263	0	(263)
NET Expenditure		(26)	229	816	587	(33)	672	705	263	144	(119)

Notes
 The overspend of £705k is due to the reduction in the Education Services grant the budget for 2017/18 has been amended to reflect the reduced grant funding. The movement from period 10 is due to using reserves to fund the expenditure on Learning Cities.

Division: Early Intervention & Targeted Support

Services provided by Early Intervention & Targeted Support

Services span all ages and include three area based Early Help teams supporting children and families, taking a "Think Family" approach (inc Troubled Families). This division has strategic leadership of targeted youth support.

Summary by Service		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
113	Targeted Support	7,585	8,984	9,537	553	7,583	8,159	576	1,401	1,378	(22)
152	0-25 Integrated Service	9,476	11,065	14,021	2,956	10,915	13,957	3,043	150	63	(87)
1A1	Service Director - EI & TS	0	55	151	95	0	80	80	55	70	15
1A2	Early Intervention – Adults	6,375	6,305	5,230	(1,074)	6,305	5,275	(1,030)	0	(45)	(45)
Total Early Intervention & Targeted Support		23,436	26,408	28,939	2,531	24,803	27,472	2,669	1,606	1,467	(138)

Summary by CIPFA group (Account Type)		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
1	Employees	13,895	13,852	13,682	(171)	13,852	13,706	(147)	(0)	(24)	(24)
2	Premises-Related Expenditure	206	205	189	(16)	205	235	30	(0)	(46)	(46)
3	Transport-Related Expenditure	1,051	1,048	976	(72)	1,048	992	(57)	0	(16)	(16)
4	Supplies & Services	1,231	1,169	961	(208)	1,169	908	(261)	0	52	52
5	Third Party Payments	11,848	14,508	15,574	1,066	14,508	16,906	2,398	(0)	(1,332)	(1,332)
6	Transfer Payments	1,879	2,067	2,198	131	2,067	2,239	172	0	(41)	(41)
7	Support Services	5,306	5,314	6,023	709	5,314	4,643	(671)	0	1,380	1,380
Expenditure		35,416	38,164	39,603	1,439	38,164	39,629	1,465	(0)	(26)	(26)
9	Income	(11,980)	(13,361)	(10,664)	2,697	(13,361)	(12,157)	1,204	(0)	1,493	1,493
Income		(11,980)	(13,361)	(10,664)	2,697	(13,361)	(12,157)	1,204	(0)	1,493	1,493
R	Transfer to \ from Reserves	0	1,606	0	(1,606)	0	0	0	1,606	0	(1,606)
Transfer to \ from reserves		0	1,606	0	(1,606)	0	0	0	1,606	0	(1,606)
NET Expenditure		23,436	26,408	28,939	2,531	24,803	27,472	2,669	1,606	1,467	(138)

Notes

The main areas of financial pressure within Early Intervention are in providing care for young people with Disabilities in the Preparing for Adulthood service. This was overspent by £3.0m which is an increase of £150k since period 10 - partially due to utilising Knowle Health park rent arrears provision. There is currently insufficient budget provision to meet the new responsibilities under legislation of the Children and Families Act requiring Local Authorities to support young people up to 25 prior to adulthood. Where a family is homeless but not deemed eligible under the Housing Act, we have a responsibility to provide emergency accommodation for children and families under the Children and Families Act. Due to the increase in homelessness across Bristol this is a financial pressure of £0.6m in 2016/17. The (£1.1m) forecast underspend on Early Intervention for Adults is on Bristol Community Links, Community meals and Concorde Lodge.

Period 12 Draft Revenue Outturn - Detailed budget summary by division \service

24/04/2017

Division: Property

Services provided by Property

The strategic and operational management of the council's land, buildings and office accommodation (excluding social housing). The estate comprises property held for either service delivery, investment or development purposes.

Summary by Service		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
411	Facilities Management	2,924	2,284	6,429	4,145	2,896	5,301	2,405	612	(1,128)	(1,740)
412	Asset Strategy	2,332	2,216	1,916	(299)	2,216	1,869	(346)	0	(47)	(47)
413	Property Management	(12,739)	(12,758)	(6,121)	6,637	(12,707)	(5,255)	7,453	51	867	816
Total Property		(7,483)	(8,259)	2,224	10,483	(7,596)	1,915	9,511	663	(309)	(971)

Summary by CIPFA group (Account Type)		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
1	Employees	10,757	10,563	10,583	20	10,563	10,680	117	0	97	97
2	Premises-Related Expenditure	9,276	9,374	12,975	3,601	9,425	12,076	2,651	51	(899)	(950)
3	Transport-Related Expenditure	4,288	4,288	2,084	(2,204)	4,288	1,984	(2,305)	0	(100)	(100)
4	Supplies & Services	4,793	4,785	4,421	(363)	4,785	3,938	(847)	0	(484)	(484)
5	Third Party Payments	474	474	470	(4)	474	470	(5)	0	(0)	(0)
6	Transfer Payments	68	68	68	0	68	68	0	0	0	0
7	Support Services	(2,649)	(2,709)	1,237	3,947	(2,709)	191	2,901	0	(1,046)	(1,046)
8	Depreciation and Impairment Losses	1,945	1,470	0	(1,470)	1,945	879	(1,065)	475	879	404
X	Capital Financing Costs	5	5	0	(5)	5	5	0	0	5	5
Expenditure		28,957	28,318	31,839	3,521	28,844	30,291	1,447	526	(1,549)	(2,074)
9	Income	(36,440)	(36,440)	(29,615)	6,824	(36,440)	(28,225)	8,214	0	1,390	1,390
Income		(36,440)	(36,440)	(29,615)	6,824	(36,440)	(28,225)	8,214	0	1,390	1,390
N	Income & Expenditure outside of Net Cost of Service	0	(137)	0	137	0	0	0	137	0	(137)
Other items outside of the Net Cost of Service		0	(137)	0	137	0	0	0	137	0	(137)
R	Transfer to \ from Reserves	0	0	(0)	(0)	0	0	0	0	0	0
Transfer to \ from reserves		0	0	(0)	(0)	0	0	0	0	0	0
NET Expenditure		(7,483)	(8,259)	2,224	10,483	(7,596)	2,065	9,661	663	(159)	(821)

Notes

There was an under-delivery against MTFS plans (£8.1m), income shortfalls in Building Practice /Construction (£642k), CREATE (£75k), Conference Services (£116k), Cleaning (£190k), Security (£675k), Markets (£190k) & FM (£600k). There was an overspend in Business Rates due to properties where no budget was transferred from services re: Junction 3 (£42k) and M Shed (£111k) and in Fleet (£275k). Underspends occurred in Cash in Transit (£48k) and Corporate buildings (£600k) following the review of spends in Dec 2017. In addition there was also an underspend in the Capital Asset Disposals account (£100k).

Period 12 Draft Revenue Outturn - Detailed budget summary by division \service

24/04/2017

Division: Planning

Services provided by Planning

Planning is divided into Strategic City Planning, Development Management which includes Building Control and Planning Enforcement and City Design which includes Engineering Design.

Summary by Service		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
421	Strategic City Planning	691	807	769	(38)	807	796	(11)	0	27	27
422	City Design	11	50	(382)	(432)	50	(379)	(429)	0	3	3
425	Development Management	(378)	(475)	(632)	(157)	(475)	(674)	(199)	0	(41)	(41)
Total Planning		324	382	(245)	(627)	382	(257)	(638)	0	(11)	(11)

Summary by CIPFA group (Account Type)		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
1	Employees	5,483	5,540	5,186	(354)	5,540	5,212	(328)	(0)	25	25
2	Premises-Related Expenditure	4	1	3	2	1	2	1	0	(1)	(1)
3	Transport-Related Expenditure	10	10	17	7	10	17	7	0	0	0
4	Supplies & Services	284	251	642	391	251	684	433	0	42	42
5	Third Party Payments	25	25	13	(12)	25	13	(12)	0	0	0
7	Support Services	24	74	103	29	74	83	9	0	(20)	(20)
Expenditure		5,828	5,900	5,963	64	5,900	6,010	110	(0)	46	46
9	Income	(5,504)	(5,629)	(6,209)	(580)	(5,629)	(6,266)	(637)	0	(57)	(57)
Income		(5,504)	(5,629)	(6,209)	(580)	(5,629)	(6,266)	(637)	0	(57)	(57)
R	Transfer to \ from Reserves	0	111	0	(111)	111	0	(111)	0	(0)	(0)
Transfer to \ from reserves		0	111	0	(111)	111	0	(111)	0	(0)	(0)
NET Expenditure		324	382	(245)	(627)	382	(257)	(638)	(0)	(11)	(11)

Notes

Development Management Income levels exceeded budget target by £150k together with additional fee income & salary/misc savings in other Planning teams principally Building Control (£40k) & City Design (£429k)

Division: Transport

Services provided by Transport

The Service is split into four distinct areas of operation â€” Strategic City Transport, Traffic, Highways and Sustainable Transport.

Summary by Service		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
431	Highways	4,701	4,479	4,021	(458)	4,179	3,996	(184)	(300)	(26)	275
432	Traffic	(3,370)	(6,466)	(9,477)	(3,010)	(6,533)	(8,933)	(2,401)	(67)	543	610
433	Strategic City Transport	2,148	1,766	1,577	(190)	1,523	1,229	(293)	(244)	(347)	(104)
434	Sustainable Transport	12,628	12,564	11,891	(673)	12,564	12,380	(184)	(0)	488	488
Total Transport		16,107	12,343	8,012	(4,331)	11,733	8,671	(3,062)	(611)	659	1,269

Summary by CIPFA group (Account Type)		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
1	Employees	11,716	11,357	10,831	(526)	11,357	10,861	(496)	(0)	30	30
2	Premises-Related Expenditure	1,769	1,639	1,155	(484)	1,639	1,184	(454)	0	30	30
3	Transport-Related Expenditure	5,155	5,155	4,404	(751)	5,155	4,330	(825)	0	(74)	(74)
4	Supplies & Services	2,528	2,294	3,844	1,550	2,294	4,308	2,014	0	464	464
5	Third Party Payments	20,098	27,495	29,945	2,449	27,495	29,580	2,085	0	(365)	(365)
6	Transfer Payments	2,976	8,181	4,808	(3,374)	8,181	7,528	(653)	0	2,720	2,720
7	Support Services	3,697	2,024	2,682	658	2,024	2,212	188	0	(470)	(470)
8	Depreciation and Impairment Losses	600	600	0	(600)	600	(16)	(616)	0	(16)	(16)
Expenditure		48,540	58,745	57,668	(1,077)	58,745	59,989	1,243	0	2,320	2,320
9	Income	(32,309)	(46,888)	(49,656)	(2,768)	(46,888)	(50,733)	(3,845)	0	(1,077)	(1,077)
Income		(32,309)	(46,888)	(49,656)	(2,768)	(46,888)	(50,733)	(3,845)	0	(1,077)	(1,077)
R	Transfer to \ from Reserves	(124)	486	(0)	(486)	(124)	(585)	(460)	(611)	(585)	26
Transfer to \ from reserves		(124)	486	(0)	(486)	(124)	(585)	(460)	(611)	(585)	26
NET Expenditure		16,107	12,343	8,012	(4,331)	11,733	8,671	(3,062)	(611)	659	1,269

Notes

Highways savings identified as a result of agreed expenditure reductions (€458k), €2.7m Parking savings / additional income (now excluding capital financial adjustments), Signals & Lighting savings (€300k), City Transport (€330k), Sustainable Transport team costs (€300k) Concessionary Fares (€276k) & Supported bus services (€138k) partly offset by additional costs in Long Ashton Park & Ride (€160k), SMART Ticketing (€49k) and SkyRide (€50k).

Division: Economy

Services provided by Economy

The Economy team supports the delivery of capital programmes and projects including culture, specific interventions, the development of housing, the physical regeneration of Bristol Temple Quarter Enterprise Zone and building schools across the City.

Summary by Service		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
Service		£000s				£000s			£000s		
441	Culture Services	3,360	3,732	3,762	30	3,403	3,464	61	(329)	(298)	31
442	Cultural Development	1,178	1,111	1,097	(14)	1,111	1,097	(14)	0	(1)	(1)
443	Economic Development	485	607	71	(536)	441	(42)	(482)	(166)	(112)	54
444	Major Projects	915	905	1,079	174	756	937	180	(149)	(142)	6
445	Management – Place	215	(266)	(69)	197	(266)	(62)	204	0	7	7
Total Economy		6,153	6,089	5,940	(149)	5,445	5,393	(51)	(644)	(546)	98

Summary by CIPFA group (Account Type)		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
CIPFA description		£000s				£000s			£000s		
1	Employees	6,638	6,633	7,071	438	6,633	6,730	97	(0)	(341)	(341)
2	Premises-Related Expenditure	1,052	934	1,106	173	934	1,244	310	0	138	138
3	Transport-Related Expenditure	44	43	33	(9)	43	34	(9)	0	1	1
4	Supplies & Services	1,883	1,788	3,930	2,142	1,788	2,760	972	(0)	(1,170)	(1,170)
5	Third Party Payments	2,389	2,323	2,432	108	2,323	2,790	466	(0)	358	358
6	Transfer Payments	357	367	122	(245)	367	130	(237)	0	8	8
7	Support Services	600	200	1,003	803	200	811	611	0	(192)	(192)
Expenditure		12,965	12,288	15,697	3,409	12,288	14,498	2,210	(0)	(1,199)	(1,199)
9	Income	(6,812)	(6,844)	(9,757)	(2,914)	(6,844)	(8,627)	(1,784)	0	1,130	1,130
Income		(6,812)	(6,844)	(9,757)	(2,914)	(6,844)	(8,627)	(1,784)	0	1,130	1,130
R	Transfer to \ from Reserves	0	644	0	(644)	0	(477)	(477)	(644)	(477)	167
Transfer to \ from reserves		0	644	0	(644)	0	(477)	(477)	(644)	(477)	167
NET Expenditure		6,153	6,089	5,940	(149)	5,445	5,393	(51)	(644)	(546)	98

Notes

Under Culture Services the pressure due to insufficient budget being allocated to meet the costs of opening Museums at advertised times has been reduced to £16k by identified savings. There were savings in Bottleyard (£175k), Filwood Green Business Park (£237k) and Economic Development projects / team costs (£124k). There is a also a Temple Quarter Enterprise Zone project deficit of £167k. In addition there is a £202k pressure under the 'Place Directors' account.

Division: Economy - ABS Team

Services provided by Economy - ABS Team

Summary by Service	2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
	Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
	£000s				£000s			£000s		
451 Economy - Major Projects	2,020	1,788	1,717	(71)	1,788	1,661	(127)	(0)	(56)	(56)
Total Economy - ABS Team	2,020	1,788	1,717	(71)	1,788	1,661	(127)	(0)	(56)	(56)

Summary by CIPFA group (Account Type)	2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
	Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
	£000s				£000s			£000s		
1 Employees	2,478	2,248	2,060	(187)	2,248	2,045	(203)	0	(16)	(16)
3 Transport-Related Expenditure	0	0	1	1	0	1	1	0	(0)	(0)
4 Supplies & Services	8	6	2	(4)	6	4	(3)	0	1	1
7 Support Services	0	0	71	71	0	77	77	0	6	6
Expenditure	2,486	2,254	2,135	(119)	2,254	2,127	(127)	0	(8)	(8)
9 Income	(465)	(465)	(418)	47	(465)	(465)	0	0	(47)	(47)
Income	(465)	(465)	(418)	47	(465)	(465)	0	0	(47)	(47)
NET Expenditure	2,020	1,788	1,717	(71)	1,788	1,661	(127)	0	(56)	(56)

Notes
£71k salary savings

Division: Energy

Services provided by Energy

The Energy Service is made up of a number of different teams, including Housing (Warm Up Bristol), Investment programmes, Infrastructure, Community Energy, Environmental performance, energy supply and marine.

Summary by Service		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
531	Energy Programme Manager (Corporate)	2,713	1,574	1,807	233	1,880	1,752	(129)	306	(55)	(361)
532	Energy Programme Manager (Community)	411	417	(657)	(1,074)	417	(693)	(1,110)	0	(36)	(36)
Total Energy		3,124	1,991	1,150	(841)	2,297	1,058	(1,239)	306	(91)	(397)

Summary by CIPFA group (Account Type)		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
1	Employees	1,658	1,612	1,330	(282)	1,612	1,464	(149)	(0)	134	134
2	Premises-Related Expenditure	8,880	8,880	7,897	(984)	8,880	8,297	(583)	0	401	401
3	Transport-Related Expenditure	20	20	2	(18)	20	142	122	0	140	140
4	Supplies & Services	416	409	931	523	409	426	18	0	(505)	(505)
5	Third Party Payments	20	20	1,247	1,227	20	1,201	1,181	0	(46)	(46)
6	Transfer Payments	0	0	2,968	2,968	0	3,276	3,276	0	308	308
7	Support Services	776	153	79	(74)	153	10	(143)	0	(69)	(69)
8	Depreciation and Impairment Losses	(543)	(766)	0	766	(543)	222	766	222	222	0
X	Capital Financing Costs	161	161	0	(161)	161	161	0	0	161	161
Expenditure		11,388	10,489	14,454	3,965	10,711	15,200	4,488	222	745	523
9	Income	(8,264)	(8,548)	(13,305)	(4,757)	(8,464)	(14,191)	(5,727)	84	(887)	(970)
Income		(8,264)	(8,548)	(13,305)	(4,757)	(8,464)	(14,191)	(5,727)	84	(887)	(970)
R	Transfer to \ from Reserves	0	50	0	(50)	50	50	0	0	50	50
Transfer to \ from reserves		0	50	0	(50)	50	50	0	0	50	50
NET Expenditure		3,124	1,991	1,150	(841)	2,297	1,058	(1,239)	306	(91)	(397)

Notes

There was a shortfall in rechargeable income from the HRA and Trading for Schools in the Energy (utility) Purchase budget. This was due to the Energy price reduction in recent years being captured as a corporate saving without any corresponding reduction in income target for the energy service. Following DPS procurement & SALIX budget adjustment, this presents a net pressure of £810k this year. There was an income deficit in Wind income (£30k) offset by prudential borrowing savings in Wind Energy (£140k). The Energy Company Obligation cost centre underspent by £1m as a result of revisions to the capital funding structure. Additionally the £255k payment from BEC for grid connection has been identified as a revenue saving resulting in an underspend in Solar of £360k. There were also underspends in Energy Development Work (£48k), Environmental Performance (£36k), District Energy (£24k) & Elena Project cost centres (£24k)

Division: Citizen Services

Services provided by Citizen Services

Citizen Service comprises our corporate contact centre, customer relation team and citizen service points. It also contains our revenues and benefits teams, regulatory services (e.g. licensing) and Safer Bristol.

Summary by Service		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
Service		£000s				£000s			£000s		
133	Safer Bristol (Crime & Substance Misuse)	3,582	3,393	3,340	(53)	3,470	3,425	(45)	(77)	(84)	(7)
231	Revenue, Benefits & Rent	5,229	5,435	5,438	3	4,973	5,107	133	462	331	(131)
232	Customer Service Operations	3,961	3,709	3,248	(462)	3,517	3,356	(161)	192	(109)	(301)
333	Regulatory Services	371	(230)	231	461	310	632	321	(540)	(401)	140
Total Citizen Services		13,143	12,307	12,257	(50)	12,270	12,519	249	37	(262)	(299)

Summary by CIPFA group (Account Type)		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
CIPFA description		£000s				£000s			£000s		
1	Employees	16,526	16,291	16,001	(290)	16,291	16,240	(51)	(0)	(240)	(240)
2	Premises-Related Expenditure	7	9	153	143	9	12	2	0	141	141
3	Transport-Related Expenditure	92	78	74	(4)	78	83	5	0	(9)	(9)
4	Supplies & Services	3,888	3,410	3,197	(213)	3,410	3,168	(242)	(0)	29	29
5	Third Party Payments	12,923	12,804	12,263	(541)	12,804	13,333	529	0	(1,070)	(1,070)
6	Transfer Payments	189,008	189,008	179,065	(9,943)	189,008	187,557	(1,452)	0	(8,491)	(8,491)
7	Support Services	567	459	1,203	744	439	553	114	20	651	631
Expenditure		223,012	222,059	211,956	(10,104)	222,039	220,944	(1,095)	20	(8,988)	(9,008)
9	Income	(209,407)	(209,837)	(199,699)	10,138	(209,362)	(208,533)	829	(475)	8,834	9,309
Income		(209,407)	(209,837)	(199,699)	10,138	(209,362)	(208,533)	829	(475)	8,834	9,309
R	Transfer to \ from Reserves	(462)	85	0	(85)	(407)	108	515	492	(108)	(600)
Transfer to \ from reserves		(462)	85	0	(85)	(407)	108	515	492	(108)	(600)
NET Expenditure		13,143	12,307	12,257	(50)	12,270	12,519	249	37	(262)	(299)

Notes

Citizen Services: on budget

The overall variances for Citizen Services are:

Revenue, Benefits and Rent: on budget

This is on budget but there are some several large items netting each other off within this (1) Additional subsidy costs of £1.1m mainly due to (a) the increase in use of temporary accommodation (TA) from £3.6m in 15/16 to £5m in 16/17. We lose 40% of every £1 we spend on TA Housing Benefit (HB); (b) There was a £0.5m audit qualification cost relating to the conclusion of the 2015/16. Initially this was going to be paid from a reserve but it was covered from underspends instead. (2) Additional income above budget of (£0.6m) relating to HB over recovery due to higher weekly rates of recovery being introduced in Jan 2017 and also due to a large element recovered directly from landlords - £0.4m than in 15/16- see comment below. (3) A saving on budget of (£0.2m) on Local Crisis Prevention Fund due to reduced spending when the spending freeze was introduced. (4) the Welfare Benefits Admin team were (£0.4m) underbudget due to staff savings of (£0.1m), and additional grant income of £0.4m. However, this cost centre did include the use of a one off reserve of £0.5m.

This changed from the P10 forecast due to the following reasons: (1) recovery of overpaid HB has increased from a projected £1.5m to £2.5m projection, an increase of (£1m). This was due to (a) a technical accounting adjustment made at year end to correctly show overpaid HB collected directly for landlords which amounted to £0.6m. Previously this had not been included in the projections but should, in fact, be shown as income in to Recovery of HB overpaid income cost centre and as an expenditure item in the HB subsidy cost centre- however, these are technical accounting adjustments which net themselves off. The other reasons for additional income recovery were higher projections in P11 (of an additional £0.2m) and also increasing the weekly amounts to be collected from £3 to £10 introduced in Jan 2017. (2) Welfare Benefits Administration came in (£0.2m) below forecast due to additional income, and reduced expenditure on staffing. (3) There were additional subsidy costs of £1.1m above projection. This was mainly due to the technical accounting adjustment mentioned above and including the £0.5m subsidy adjustment which was previously forecast to be paid for from reserves.

Customer Services Operation (£0.4m under budget).

This was due to staff savings and additional income from translation and providing internal services for other teams within the council. This increased by £0.3m from P10 due to the vacancy freeze and being unable to fill posts as anticipated and late additional income.

Regulatory Services £0.49m over budget

£0.49m overspend relates to Licensing where the budgeted surplus income has not been achieved as it has been used to put in a reserve to improve the service in future years or offset against expenditure occurred in the service to show full cost accounting. This overspend increased from P10 by £0.2m due to a change in how internal services used by Licensing were going to be charged to this area. They are now charged directly to make the overall costs clear.

Division: Waste

Services provided by Waste

This includes the management of our key contract with the Bristol Waste Company and the administration for associated services, e.g. bulky waste and garden waste collections.

Summary by Service		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
Service		£000s				£000s			£000s		
311	Waste	27,548	31,345	31,045	(300)	27,345	26,388	(957)	4,000	4,657	657
Total Waste		27,548	31,345	31,045	(300)	27,345	26,388	(957)	4,000	4,657	657

Summary by CIPFA group (Account Type)		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
CIPFA description		£000s				£000s			£000s		
1	Employees	1,259	1,226	1,059	(167)	1,226	1,040	(187)	0	20	20
2	Premises-Related Expenditure	191	225	2,582	2,357	225	345	120	0	2,237	2,237
3	Transport-Related Expenditure	189	184	473	289	184	390	206	0	83	83
4	Supplies & Services	457	399	21	(378)	399	62	(337)	0	(41)	(41)
5	Third Party Payments	29,753	43,920	43,446	(474)	43,920	32,806	(11,113)	0	10,640	10,640
7	Support Services	917	937	324	(613)	937	713	(224)	0	(389)	(389)
Expenditure		32,766	46,890	47,905	1,015	46,890	35,355	(11,535)	0	12,550	12,550
9	Income	(5,217)	(15,545)	(16,860)	(1,315)	(19,545)	(7,945)	11,600	4,000	(8,916)	(12,916)
Income		(5,217)	(15,545)	(16,860)	(1,315)	(19,545)	(7,945)	11,600	4,000	(8,916)	(12,916)
R	Transfer to \ from Reserves	0	0	0	0	0	(1,023)	(1,023)	0	1,023	1,023
Transfer to \ from reserves		0	0	0	0	0	(1,023)	(1,023)	0	1,023	1,023
NET Expenditure		27,548	31,345	31,045	(300)	27,345	26,388	(957)	4,000	4,657	657

Notes

Waste:(£0.3m) underspent

As the accounts of the Council and its contractor (the Bristol Waste Company) are being finalised there remains potential for £1m release of surplus from Bristol Waste Company to the Council through a reduction in the cost of the service for 2016/17. If included confirmed, this would result in Waste being underspent by (£1.3m).

Period 12 Draft Revenue Outturn - Detailed budget summary by division\service

04/05/2017

Division: Housing Services - Housing Revenue Account (HRA)

Services provided by Housing Services - Housing Revenue Account (HRA)

Responsibilities for Council housing, including the management of our responsive and planned maintenance, estate management and our business planning function, including asset management and new build programme.

Summary by Service		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
321	Strategy, Planning & Governance	(103,803)	(106,623)	(109,668)	(3,045)	(106,623)	(107,972)	(1,349)	0	(1,696)	(1,696)
322	Responsive Repairs	30,113	30,040	29,728	(312)	30,040	30,508	468	0	(780)	(780)
323	Planned Programmes	16,965	16,703	13,759	(2,944)	16,703	14,567	(2,136)	0	(809)	(809)
324	Estate Management	11,031	14,187	13,241	(946)	14,187	13,774	(412)	0	(534)	(534)
Total Housing Services - HRA		(45,693)	(45,693)	(52,941)	(7,248)	(45,693)	(49,122)	(3,429)	0	(3,818)	(3,818)

Summary by CIPFA group (Account Type)		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
1	Employees	24,911	28,426	27,514	(912)	28,426	27,470	(957)	0	44	44
2	Premises-Related Expenditure	39,699	39,712	35,065	(4,647)	39,712	36,459	(3,253)	0	(1,394)	(1,394)
3	Transport-Related Expenditure	129	140	123	(17)	140	130	(10)	0	(6)	(6)
4	Supplies & Services	9,395	8,676	6,785	(1,891)	8,676	8,830	154	0	(2,045)	(2,045)
5	Third Party Payments	11,549	8,331	5,203	(3,129)	8,331	8,192	(140)	0	(2,989)	(2,989)
6	Transfer Payments	0	0	2,380	2,380	0	0	0	0	2,380	2,380
7	Support Services	20,616	20,958	23,270	2,312	20,958	22,152	1,194	0	1,118	1,118
8	Depreciation and Impairment Losses	33	33	0	(33)	33	33	0	0	(33)	(33)
X	Capital Financing Costs	74	74	3	(71)	74	74	0	0	(71)	(71)
Expenditure		106,405	106,351	100,343	(6,008)	106,351	103,339	(3,012)	0	(2,996)	(2,996)
9	Income	(152,280)	(152,226)	(153,284)	(1,058)	(152,226)	(152,643)	(418)	0	(641)	(641)
Income		(152,280)	(152,226)	(153,284)	(1,058)	(152,226)	(152,643)	(418)	0	(641)	(641)
R	Transfer to \ from Reserves	182	182	0	(182)	182	182	0	0	(182)	(182)
Transfer to \ from reserves		182	182	0	(182)	182	182	0	0	(182)	(182)
NET Expenditure		(45,693)	(45,693)	(52,941)	(7,248)	(45,693)	(49,122)	(3,429)	0	(3,818)	(3,818)

Notes

Housing Revenue Account (HRA): (£7.3m) underspent

NB - Current figures have been manually adjusted to removed RTB and non RTB income as this was put through as period 13 adjustment.

The underspend within the HRA of (£7.3m) is the result of the following:

- Savings released in Strategy, Planning and Governance (SP&G) and Estate Management through employee reductions and review of training and stationery budgets;
- Identification of additional income from energy efficiency schemes
- The Investment Review Plan (in response to imposed rent reductions planned for the HRA) has changed the paint programme in planned programmes resulting in a (£2.1m) saving against budget, although it should be noted that contractor issues have led to some delays which account for some of the underspend. A housing procurement specialist is being recruited who, when in post, should significantly reduce the risk of procurement delays and enhance contract management generally.
- Responsive Repairs have been conducting contractor spend reviews as a result of known spending pressures and have managed the overspend on Response repairs and Relate repairs at £187k. Responsive repairs have come in underspent overall due to lower than expected recharges for mobile phones and computing plus costs being recharged to capital as part of the new Housing Management capital programme (£326k). Increased work carried out by the Joinery shop has also generated net income of (£155k) which is also contributing to the underspend.

The increased underspend of (£3.9m) since period 10 is mainly attributable to recharges coming in lower than budgeted within SP&G, Response Repairs, Planned Programmes and Estate Management (£1.7m). Delays in works, mainly due to contractor and procurement issues resulting in underspends in Planned Programmes (£0.9m), Estate Management, local works underspend (£.5m), also the Response Services as above (£0.7m).

Any under or overspend at the year-end will increase or decrease the HRA Reserve and therefore this does not impact on the General Fund. However, the HRA Business Plan has been recalibrated to take account of the impact of the 1% rent reduction and other proposed government changes and to reflect what is likely to be a very financially challenging future.

Period 12 Draft Revenue Outturn - Detailed budget summary by division\service

04/05/2017

Division: Neighbourhoods & Communities

Services provided by Neighbourhoods & Communities

Neighbourhood and Communities comprises: Neighbourhood Management, which includes Neighbourhood Partnerships and VCS infrastructure, Library Services and Parks and Green Spaces, including a number of traded services e.g cemeteries and crematoria.

Summary by Service		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
331	Neighbourhood Management	3,618	3,536	3,157	(379)	3,556	3,319	(237)	(20)	(163)	(142)
332	Library Services	4,656	4,541	4,257	(284)	4,541	4,357	(184)	0	(101)	(101)
334	Stronger Communities	0	96	121	24	96	96	0	0	24	24
335	Parks and Green Spaces	3,887	3,834	2,689	(1,145)	3,743	3,289	(455)	91	(599)	(690)
336	Bristol Investment Fund	2,158	2,158	2,082	(76)	2,158	2,167	9	0	(85)	(85)
Total Neighbourhoods & Communities		14,319	14,165	12,305	(1,860)	14,094	13,228	(866)	71	(923)	(994)

Summary by CIPFA group (Account Type)		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
1	Employees	14,474	14,265	14,569	304	14,265	14,631	367	(0)	(62)	(62)
2	Premises-Related Expenditure	1,643	1,884	1,462	(421)	1,884	1,623	(260)	(0)	(161)	(161)
3	Transport-Related Expenditure	357	350	153	(197)	350	154	(196)	0	(1)	(1)
4	Supplies & Services	3,022	3,130	2,695	(435)	3,130	2,916	(214)	(0)	(221)	(221)
5	Third Party Payments	4,926	5,437	4,572	(865)	5,437	4,269	(1,169)	(0)	303	303
7	Support Services	979	772	1,454	682	772	1,918	1,147	0	(464)	(464)
Expenditure		25,401	25,837	24,905	(932)	25,837	25,511	(326)	(0)	(606)	(606)
9	Income	(11,081)	(11,670)	(12,600)	(930)	(11,743)	(12,573)	(830)	73	(27)	(99)
Income		(11,081)	(11,670)	(12,600)	(930)	(11,743)	(12,573)	(830)	73	(27)	(99)
NET Expenditure		14,319	14,165	12,305	(1,860)	14,094	13,228	(866)	71	(923)	(994)
N	Income & Expenditure outside of Net Cost of Service	0	(20)	0	20	0	0	0	(20)	0	20
Other items outside of the Net Cost of Service		0	(20)	0	20	0	0	0	(20)	0	20
R	Transfer to \ from Reserves	0	18	(0)	(18)	0	291	291	18	(291)	(309)
Transfer to \ from reserves		0	18	(0)	(18)	0	291	291	18	(291)	(309)

Notes

Neighbourhoods & Communities: (£1.86m) underspent

The underspend in Neighbourhoods and Communities is mainly made up of the following:

Neighbourhood Management (£379k)

This underspend is mostly due to the effect of the spending freeze on Neighbourhood Partnerships (£403k) and underspends on Public Toilets (£99k). This is offset by overspend on Streetscene enforcement (£175k). The £170k movement in variance from period 10 is mainly due to costs for Streetscene enforcement coming in £109k greater than forecasted, offset by Public Toilets costs coming in £63k less than anticipated at period 10.

Libraries (£284k)

Libraries underspent by (£284k) mostly due to the delayed installation of 'extended access', which is a one-off saving of (£187k) for this year. Other underspends relate to Repairs and Maintenance, R&M (£60k) and a £40k 16-17 cost relating to Bibliotheka which was prepaid in the previous year. The movement from period 10 is explained mainly by additional R&M savings and the Bibliotheka prepayment.

Parks & Green Spaces (£1.1m)

The (£1.1m) underspend is mostly made up of greater than budgeted for income from Cems and Cems (£422k) and underspends due to the hiring and spending freezes across Parks, especially within Grounds Maintenance/Landscapes and Catering areas (£556k). The increased underspend from period 10 is due to greater savings achieved by Grounds Maintenance (£328k) as a result of the spending freeze and Cems and Cems achieving (£217k) more income than forecasted at period 10.

Division: Public Health

Services provided by Public Health

Public Health comprises health protection and sexual health protection, mental health and social inclusion, services for adults and older people, children and young people and core support provided to the CCG.

Summary by Service		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
341	Public Health	29	729	729	(0)	29	29	0	700	700	(0)
Total Public Health		29	729	729	(0)	29	29	0	700	700	(0)

Summary by CIPFA group (Account Type)		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
1	Employees	4,364	4,364	3,809	(555)	4,364	3,975	(389)	0	(166)	(166)
2	Premises-Related Expenditure	77	77	98	21	77	122	46	0	(24)	(24)
3	Transport-Related Expenditure	0	0	10	10	0	13	13	0	(3)	(3)
4	Supplies & Services	12,553	12,553	17,522	4,969	12,553	17,100	4,548	0	421	421
5	Third Party Payments	5,785	5,785	2,559	(3,226)	5,785	2,564	(3,220)	0	(6)	(6)
7	Support Services	12,246	12,246	12,093	(153)	12,246	12,468	221	0	(375)	(375)
Expenditure		35,025	35,025	36,091	1,066	35,025	36,243	1,218	0	(152)	(152)
9	Income	(34,995)	(34,995)	(35,362)	(366)	(34,995)	(35,108)	(112)	0	(254)	(254)
Income		(34,995)	(34,995)	(35,362)	(366)	(34,995)	(35,108)	(112)	0	(254)	(254)
R	Transfer to \ from Reserves	0	700	0	(700)	0	(1,106)	(1,106)	700	1,106	407
Transfer to \ from reserves		0	700	0	(700)	0	(1,106)	(1,106)	700	1,106	407
NET Expenditure		29	729	729	(0)	29	29	0	700	700	(0)

Notes

Public Health: no overspend following drawdown from ring-fenced reserves

The ring-fenced Public Health service overspent by £0.7m, a reduction from £1.1m reported at period 10. A Draw-down from the Public Health reserve of £0.7m means that there is no impact on the General Fund. The underlying overspend is mainly due to a government in year cut to the grant (£36.2m) of 7.6% in year during 2015/16 and further 2% cut to the grant this year. The reduction in overspend from period 10 primarily relates to a £329k reduction in the required contribution to Health & Wellbeing Strategy. Non pay costs around delivery of key Public Health outcomes have also come in lower than anticipated

As a reduction in the grant was anticipated, Public Health are managing this overspend to prevent impact on service delivery through the Public Health reserves built up for this purpose. The reserve currently has a balance of £4.8m and is as a result of underspends in previous years. Therefore, there is no impact on the general fund of this overspend in this financial year, however the service is currently undertaking a thorough financial review to ensure that delivery is brought within the new budget envelope, reflecting key priorities.

Division: Women's Commission

Services provided by Women's Commission

Summary by Service		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
Service		£000s				£000s			£000s		
352	Women's Commission	5	5	3	(2)	5	5	0	0	(2)	(2)
Total Women's Commission		5	5	3	(2)	5	5	0	0	(2)	(2)

Summary by CIPFA group (Account Type)		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
CIPFA description		£000s				£000s			£000s		
2	Premises-Related Expenditure	0	0	3	3	0	0	0	0	3	3
4	Supplies & Services	5	5	0	(5)	5	5	0	0	(5)	(5)
Expenditure		5	5	3	(2)	5	5	0	0	(2)	(2)
NET Expenditure		5	5	3	(2)	5	5	0	0	(2)	(2)

Notes	

Division: Public Health - General Fund

Services provided by Public Health - General Fund

Public Health activity enabled by the general fund includes the management of our sports strategy, city-wide leisure contracts and sports and physical activity development

Summary by Service		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
Service		£000s				£000s			£000s		
342	Public Health - Non PHE Funded	2,474	2,830	2,553	(276)	1,688	1,671	(17)	1,141	882	(259)
Total Public Health - General Fund		2,474	2,830	2,553	(276)	1,688	1,671	(17)	1,141	882	(259)

Summary by CIPFA group (Account Type)		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
CIPFA description		£000s				£000s			£000s		
1	Employees	922	523	407	(116)	523	438	(85)	0	(31)	(31)
2	Premises-Related Expenditure	95	30	(150)	(180)	30	30	0	0	(180)	(180)
3	Transport-Related Expenditure	3	2	3	2	2	2	0	0	2	2
4	Supplies & Services	177	66	530	464	66	147	81	0	383	383
5	Third Party Payments	5,249	5,249	4,921	(328)	5,249	5,196	(52)	0	(275)	(275)
7	Support Services	280	29	38	9	29	90	61	(0)	(52)	(52)
X	Capital Financing Costs	160	160	0	(160)	160	220	60	0	(220)	(220)
Expenditure		6,885	6,058	5,749	(309)	6,058	6,123	65	(0)	(374)	(374)
9	Income	(4,411)	(4,370)	(3,196)	1,174	(4,370)	(3,271)	1,099	0	76	76
Income		(4,411)	(4,370)	(3,196)	1,174	(4,370)	(3,271)	1,099	0	76	76
R	Transfer to \ from Reserves	0	1,141	0	(1,141)	0	(1,181)	(1,181)	1,141	1,181	39
Transfer to \ from reserves		0	1,141	0	(1,141)	0	(1,181)	(1,181)	1,141	1,181	39
NET Expenditure		2,474	2,830	2,553	(276)	1,688	1,671	(17)	1,141	882	(259)

Notes

Public Health - General Fund: (£0.3m) underspent

The service is underspent by (£276k) of which (£190k) relates to early completion of Prudential Borrowing repayments for Easton & Kingsdown Leisure Centres (£100k) and Imperial Sports (£90k). There is a further (£120k) underspend on feasibility work related to strategic need for new sports provision. These underspends are offset by a £59k pressure relating to Hengrove Leisure Centre.

Division: Housing Services - General Fund

Services provided by Housing Services - General Fund

Housing Services includes our management of work within the private housing sector and accessible homes, e.g. housing adaptations

Summary by Service		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
Service		£000s				£000s			£000s		
131	Housing Options	11,451	11,282	11,068	(214)	10,965	10,839	(125)	317	229	(88)
132	GF - Private Housing & Accessible Homes	1,749	1,372	1,235	(137)	1,479	1,385	(94)	(107)	(150)	(43)
135	Housing Solutions	530	256	193	(62)	256	188	(67)	0	5	5
Total Housing Options		13,730	12,910	12,497	(413)	12,699	12,412	(287)	211	85	(126)

Summary by CIPFA group (Account Type)		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
CIPFA description		£000s				£000s			£000s		
1	Employees	7,699	7,262	7,367	105	7,262	7,421	159	0	(54)	(54)
2	Premises-Related Expenditure	169	169	302	133	169	395	226	0	(93)	(93)
3	Transport-Related Expenditure	69	46	36	(10)	46	48	2	(0)	(13)	(13)
4	Supplies & Services	720	642	611	(30)	642	570	(71)	(0)	41	41
5	Third Party Payments	14,581	14,758	15,476	718	14,758	16,345	1,587	0	(870)	(870)
6	Transfer Payments	0	0	0	0	0	0	0	0	(0)	(0)
7	Support Services	122	102	1,033	931	102	182	80	0	851	851
Expenditure		23,361	22,978	24,825	1,847	22,978	24,963	1,984	0	(137)	(137)
9	Income	(9,631)	(10,379)	(12,328)	(1,949)	(10,279)	(12,090)	(1,811)	(100)	(238)	(138)
Income		(9,631)	(10,379)	(12,328)	(1,949)	(10,279)	(12,090)	(1,811)	(100)	(238)	(138)
R	Transfer to \ from Reserves	0	311	(0)	(311)	0	(460)	(460)	311	460	149
Transfer to \ from reserves		0	311	(0)	(311)	0	(460)	(460)	311	460	149
NET Expenditure		13,730	12,910	12,497	(413)	12,699	12,412	(287)	211	85	(126)

Notes

Housing Services: (£0.4m) underspent

Rising demand for emergency accommodation is resulting in a £0.4m overspend, but this is offset by new income from service and accommodation recharges of (£74k), (£109k) underspend on the Supporting People Housing budget, which include less expenditure on Severe Weather Emergency Payments (SWEP) and savings on the cost of refurbishing HRA empty properties due to procurement issues delaying start and additional income from these properties (£78k). There are also one off savings on salaries of (£233k)and (£100k) relating to the BCU contract. Private Housing and Accessible Homes are underspent by (£0.1m) due to additional income and some salary savings. The movement in overall variance from period 10 mainly relates to a Contingency of £42k for SWEP (related to providing shelter for rough sleepers in adverse weather) no longer required and a £40k underspend on refurbishing HRA empty properties not identified at period 10.

Division: ICT

Services provided by ICT

ICT provide high quality Information and Communications Technology (ICT) needed to enable the council to safely deliver efficient and effective business services.

Summary by Service		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
212	ICT Delivery	8,292	7,125	9,573	2,448	7,125	10,137	2,981	0	564	(533)
213	Digital Transformation	1,033	2,350	3,172	822	2,350	3,326	976	0	154	(154)
21A	Business Change & ICT	(1,711)	(1,911)	(1,908)	2	(1,737)	(1,736)	1	174	172	2
21B	ICT Sourcing	769	574	516	(58)	775	519	(257)	202	3	199
Total ICT		8,384	8,138	11,353	3,214	8,514	12,245	3,701	375	893	(486)

Summary by CIPFA group (Account Type)		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
1	Employees	6,460	6,618	6,242	(376)	6,618	6,241	(378)	0	(2)	2
2	Premises-Related Expenditure	1	0	5	5	0	5	4	0	(0)	0
3	Transport-Related Expenditure	12	10	13	3	10	19	9	0	6	(6)
4	Supplies & Services	6,703	5,879	9,639	3,760	5,970	10,258	4,033	91	619	(273)
5	Third Party Payments	0	0	1	1	0	1	1	0	0	0
7	Support Services	309	23	94	72	23	68	46	0	(26)	26
Expenditure		13,483	12,531	15,994	3,463	12,622	16,591	3,715	91	597	(251)
9	Income	(5,100)	(4,108)	(4,642)	(533)	(4,108)	(4,346)	(14)	0	295	(519)
Income		(5,100)	(4,108)	(4,642)	(533)	(4,108)	(4,346)	(14)	0	295	(519)
R	Transfer to \ from Reserves	0	(284)	0	284	0	0	0	284	0	284
Transfer to \ from reserves		0	(284)	0	284	0	0	0	284	0	284
NET Expenditure		8,384	8,138	11,353	3,214	8,514	12,245	3,701	375	893	(486)

Notes

As previously reported, the overspend against budget for ICT relates to additional hardware and maintenance costs (£2.8m) and software development service increases (£1.1m) as a result of growth in additional demand for license costs and investment in new technology and digital developments. The overspend is partly offset by savings on employees and additional income. Increased resources have focussed on ICT contracts and income through a series of workshops and this has brought the outturn in below what had been previously forecast. The position through 2017/18 will need to be carefully monitored as large amounts of income achieved in 2016/17 relate to one off income for first year costs from budgeted Change projects.

Period 12 Draft Revenue Outturn - Detailed budget summary by division \service

24/04/2017

Division: Legal and Democratic Services

Services provided by Legal and Democratic Services

Legal Services includes the child protection team, community and litigation team, property team, planning transport and the regulatory team. The division also includes statutory registration services and democratic services.

Summary by Service		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
221	Legal - Place	934	807	1,251	444	807	1,311	505	0	61	(61)
222	Statutory & Democratic Services	3,506	2,716	2,390	(326)	2,703	2,584	(119)	(13)	194	(207)
224	Legal - People	1,404	1,311	1,380	68	1,320	1,388	68	8	9	(0)
225	Legal Services - Other	524	574	344	(230)	523	391	(132)	(51)	47	(98)
291	Electoral Services	993	2,139	2,134	(5)	1,003	2,369	24	(1,136)	235	(29)
Total Legal and Democratic Services		7,362	7,547	7,498	(49)	6,356	8,044	346	(1,191)	546	(395)

Summary by CIPFA group (Account Type)		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
1	Employees	6,921	6,501	8,049	1,549	6,501	8,018	901	0	(31)	647
2	Premises-Related Expenditure	55	106	365	258	55	244	6	(51)	(121)	252
3	Transport-Related Expenditure	195	194	55	(139)	194	104	(137)	0	49	(2)
4	Supplies & Services	4,284	3,989	4,042	53	3,989	4,162	28	0	120	25
5	Third Party Payments	151	1	3	2	1	3	2	0	0	(0)
7	Support Services	622	481	853	372	481	861	380	0	8	(8)
Expenditure		12,229	11,272	13,367	2,095	11,221	13,391	1,181	(51)	25	915
9	Income	(4,868)	(4,865)	(5,869)	(1,004)	(4,865)	(5,347)	(835)	0	521	(169)
Income		(4,868)	(4,865)	(5,869)	(1,004)	(4,865)	(5,347)	(835)	0	521	(169)
R	Transfer to \ from Reserves	0	1,140	0	(1,140)	0	0	0	(1,140)	(0)	(1,140)
Transfer to \ from reserves		0	1,140	0	(1,140)	0	0	0	(1,140)	(0)	(1,140)
NET Expenditure		7,362	7,547	7,498	(49)	6,356	8,044	346	(1,191)	546	(395)

Notes

The Legal and Democratic Services outturn is close to budget with an underspend of £49k. Elements of legal costs such as disbursements are demand led and can cause the monthly forecast to fluctuate. However the outturn has improved from the period 10 forecast which has helped the overall Resources directorate forecast to improve. Some other reasons for the improvement in forecast include Members Allowances which had forecast £128k for a possible back dated increase in allowances which has now been voted out, a further £93k improvement in Registrars from staff savings and income and holding back on spending a temporary budget of £41k for the legal case management system. The drawdown from reserves relates to the planned drawdown to cover the extra cost of elections in this financial year.

Division: Finance

Services provided by Finance

Finance comprises our financial planning function, financial management budget support services, internal and external reporting, finance operations and finance business partnering. Finance also includes the management of our internal audit services.

Summary by Service		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
Service		£000s				£000s			£000s		
242	Corporate Finance	5,554	3,144	3,256	112	3,386	3,386	0	241	130	111
243	Chief Internal Auditor	788	729	661	(68)	766	713	(53)	37	52	(15)
Total Finance		6,341	3,874	3,917	43	4,152	4,100	(53)	278	182	96

Summary by CIPFA group (Account Type)		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
CIPFA description		£000s				£000s			£000s		
1	Employees	5,615	5,216	5,441	225	5,216	4,965	(250)	0	(475)	475
2	Premises-Related Expenditure	367	0	0	0	0	0	0	0	0	(0)
3	Transport-Related Expenditure	366	5	5	0	5	5	(0)	0	(0)	0
4	Supplies & Services	1,833	779	1,238	459	779	1,140	361	0	(98)	98
5	Third Party Payments	122	122	0	(122)	122	5	(117)	0	5	(5)
7	Support Services	155	116	128	12	116	116	(0)	0	(12)	12
X	Capital Financing Costs	0	0	16	16	0	18	18	0	2	(2)
Expenditure		8,458	6,238	6,828	590	6,238	6,249	11	0	(580)	580
9	Income	(2,117)	(2,086)	(2,911)	(825)	(2,086)	(2,149)	(63)	0	762	(762)
Income		(2,117)	(2,086)	(2,911)	(825)	(2,086)	(2,149)	(63)	0	762	(762)
R	Transfer to \ from Reserves	0	(278)	0	278	0	0	0	278	0	278
Transfer to \ from reserves		0	(278)	0	278	0	0	0	278	0	278
NET Expenditure		6,341	3,874	3,917	43	4,152	4,100	(53)	278	182	96

Notes

The outturn for the Finance Service is £43k over budget and this relates to an overspend in Corporate Finance which mainly relates to the cost of Transformation offset by salary savings in the Audit service. As the overall outturn is almost to budget, a forecast draw down from reserves to offset the cost of transformation was not required hence the variance from period 10 to period 12.

Period 12 Draft Revenue Outturn - Detailed budget summary by division \service

24/04/2017

Division: HR & Workplace

Services provided by HR & Workplace

HR provides both a strategic and advisory role for the attraction, delivery and continuous development of a strong, capable, agile and effective workforce.

Summary by Service		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
251	People Operations	3,966	3,022	2,480	(542)	3,120	2,713	(407)	98	233	(135)
252	Change & Performance	2,066	2,054	1,681	(373)	2,054	1,829	(225)	0	148	(148)
283	Corporate Communications	696	618	624	6	702	688	(13)	84	64	19
Total HR & Workplace		6,728	5,694	4,785	(909)	5,876	5,230	(646)	182	445	(264)

Summary by CIPFA group (Account Type)		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
1	Employees	7,511	6,763	6,070	(694)	6,763	6,391	(372)	(0)	321	(321)
2	Premises-Related Expenditure	4	3	(0)	(3)	3	(0)	(3)	0	(0)	0
3	Transport-Related Expenditure	43	36	98	62	36	8	(28)	0	(90)	90
4	Supplies & Services	2,481	2,431	2,658	227	2,412	2,550	138	(20)	(108)	89
5	Third Party Payments	13	13	0	(13)	13	0	(13)	0	0	0
6	Transfer Payments	4	4	0	(4)	4	0	(4)	0	0	0
7	Support Services	62	34	173	139	34	41	7	0	(132)	132
Expenditure		10,118	9,285	8,999	(286)	9,265	8,990	(276)	(20)	(9)	(11)
9	Income	(3,390)	(3,390)	(4,214)	(824)	(3,390)	(3,760)	(370)	0	454	(454)
Income		(3,390)	(3,390)	(4,214)	(824)	(3,390)	(3,760)	(370)	0	454	(454)
R	Transfer to \ from Reserves	0	(201)	0	201	0	0	0	201	0	201
Transfer to \ from reserves		0	(201)	0	201	0	0	0	201	0	201
NET Expenditure		6,728	5,694	4,785	(909)	5,876	5,230	(646)	182	445	(264)

Notes

HR and Workplace is reporting an outturn of £909k underspend against budget. The underspend is mainly due to previously reported unfilled vacancies in preparation for published reductions in 2017/18, recharges and the spending freeze. The vacancy savings are in preparation for the published reductions in 2017/18. The freeze on expenditure has allowed savings of £300k against Learning and Development which will now be one of the priorities in 2017/18 and the delay in outsourcing of Occupational Health has allowed a further one off saving of £75k in year. The outturn variance for income mainly relates to recharging for DBS costs which are unbudgeted due to the unknown quantity and also shows as a variance under supplies and services plus recharges to Bristol Waste where employees seconded from Bristol City Council are paid through payroll to a HR cost centre and are then invoiced for.

Division: Change Programme

Services provided by Change Programme

Summary by Service		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
271	Programme Management Office	(6,023)	2,465	2,261	(204)	(6,127)	(6,271)	(144)	(8,592)	(8,532)	(60)
272	Change Programme Workstreams	10,500	16,150	12,155	(3,995)	10,500	11,802	(3,998)	(5,650)	(353)	3
273	Change Programme Savings	(22,519)	(12,589)	0	12,589	(12,589)	0	12,589	0	0	0
274	BWP Project	1,691	1,691	1,715	24	1,691	1,691	0	0	(24)	24
275	BWP Business Change	47	47	36	(11)	47	47	0	0	11	(11)
Total Change Programme		(16,304)	7,764	16,167	8,403	(6,478)	7,269	8,447	(14,242)	(8,898)	(44)

Summary by CIPFA group (Account Type)		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
1	Employees	(1,181)	5,374	12,792	7,418	74	12,163	6,789	(5,300)	(629)	629
2	Premises-Related Expenditure	0	0	33	33	0	8	8	0	(25)	25
3	Transport-Related Expenditure	189	189	161	(28)	189	173	(16)	0	12	(12)
4	Supplies & Services	819	947	2,363	1,416	947	2,900	1,953	0	537	(537)
5	Third Party Payments	(2,862)	0	12	12	0	12	12	0	0	0
7	Support Services	(1,891)	799	1,277	477	690	842	151	(109)	(435)	326
Expenditure		(4,926)	7,309	16,637	9,328	1,900	16,098	8,898	(5,409)	(539)	430
9	Income	(11,378)	105	(470)	(575)	(8,378)	(8,828)	(451)	(8,483)	(8,359)	(124)
Income		(11,378)	105	(470)	(575)	(8,378)	(8,828)	(451)	(8,483)	(8,359)	(124)
R	Transfer to \ from Reserves	0	350	0	(350)	0	0	0	(350)	0	(350)
Transfer to \ from reserves		0	350	0	(350)	0	0	0	(350)	0	(350)
NET Expenditure		(16,304)	7,764	16,167	8,403	(6,478)	7,269	8,447	(14,242)	(8,898)	(44)

Notes

This Division covers the final year of the planned three year Change Programme. It was reported at period 10 that the forecast outturn of £13.8m would be offset by £5.3m of one off receipts and this action has now happened leaving an actual outturn of £8.4m. The variance in the CIPFA employee category is not related to an employee overspend, the reason is that the corporate savings target code is held in this area as the majority of savings related to change were expected to come from employee savings.

Period 12 Draft Revenue Outturn - Detailed budget summary by division\service

24/04/2017

Division: Policy, Strategy & Communications

Services provided by Policy, Strategy & Communications

The services included are Policy & Strategic Planning, International, PR & Communications, Business Intelligence & Performance, Resilience and Social Action

Summary by Service		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
282	Public Relation, Consultation and Engagement	431	428	419	(9)	428	412	(17)	0	(8)	8
284	Performance & Intelligence	1,611	1,586	1,364	(221)	1,586	1,368	(217)	0	4	(4)
285	Strategic Planning & Development	540	997	912	(84)	997	906	(90)	0	(6)	6
286	Health and Wellbeing	219	213	169	(44)	213	129	(84)	0	(40)	40
287	Devolution PSC	0	0	569	569	0	0	0	0	(569)	569
Total Policy, Strategy & Communications		2,802	3,223	3,434	210	3,223	2,815	(408)	0	(618)	618

Summary by CIPFA group (Account Type)		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
1	Employees	3,067	3,197	3,004	(193)	3,197	3,007	(191)	0	3	(3)
2	Premises-Related Expenditure	12	12	9	(3)	13	2	(11)	1	(7)	8
3	Transport-Related Expenditure	3	3	2	(2)	9	2	(8)	6	0	6
4	Supplies & Services	96	84	464	379	618	512	(107)	534	48	486
5	Third Party Payments	451	611	575	(36)	611	578	(33)	0	3	(3)
7	Support Services	32	30	146	115	140	140	0	109	(6)	115
Expenditure		3,661	3,938	4,199	260	4,589	4,240	(349)	651	41	610
9	Income	(859)	(715)	(765)	(50)	(1,116)	(1,326)	(211)	(401)	(561)	161
Income		(859)	(715)	(765)	(50)	(1,116)	(1,326)	(211)	(401)	(561)	161
R	Transfer to \ from Reserves	0	0	0	0	(250)	(98)	152	(250)	(98)	(152)
Transfer to \ from reserves		0	0	0	0	(250)	(98)	152	(250)	(98)	(152)
NET Expenditure		2,802	3,223	3,434	210	3,223	2,815	(408)	0	(618)	618

Notes

Policy, Strategy and Communications has an outturn of £210k over budget. Due to the nature of grant treatment relating to WECA devolution development, which must be reflected in 2017/18, the projected saving in previous months will now be reflected in the current financial year. This explains the £569k variance from P10 for Devolution. The remaining variance from P10 relates to savings in Health and Wellbeing for Public Health that was forecast in P10 but has now been returned to Public Health and will be forecast under that Directorate.

Division: Bristol Futures

Services provided by Bristol Futures

The services included are Sustainable City Team, Civil Protection Unit and City Innovations.

Summary by Service		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
511	City Innovation	321	725	676	(48)	320	261	(59)	(405)	(415)	11
512	European & International Programme	245	348	355	7	348	349	1	0	(6)	6
513	Sustainable City & Climate Change	570	580	474	(105)	530	475	(55)	(50)	1	(51)
514	Head of Bristol Futures	528	192	169	(22)	309	306	(3)	117	136	(19)
Total Bristol Futures		1,664	1,844	1,675	(168)	1,506	1,391	(115)	(338)	(285)	(53)

Summary by CIPFA group (Account Type)		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
1	Employees	1,529	1,581	1,436	(145)	1,581	1,432	(149)	0	(4)	4
2	Premises-Related Expenditure	43	45	22	(23)	45	33	(12)	0	12	(12)
3	Transport-Related Expenditure	41	52	10	(42)	52	20	(31)	0	11	(11)
4	Supplies & Services	1,118	1,442	563	(879)	1,442	744	(698)	0	181	(181)
5	Third Party Payments	162	162	425	264	162	449	287	0	23	(23)
6	Transfer Payments	278	120	(0)	(120)	120	120	(0)	0	120	(120)
7	Support Services	325	484	240	(243)	484	362	(122)	0	122	(122)
Expenditure		3,495	3,885	2,696	(1,189)	3,885	3,160	(725)	0	464	(464)
9	Income	(1,831)	(1,048)	(1,021)	27	(1,048)	(1,332)	(284)	0	(311)	311
Income		(1,831)	(1,048)	(1,021)	27	(1,048)	(1,332)	(284)	0	(311)	311
N	Income & Expenditure outside of Net Cost of Service	0	(117)	0	117	0	0	0	117	0	117
Other items outside of the Net Cost of Service		0	(117)	0	117	0	0	0	117	0	117
R	Transfer to \ from Reserves	0	(876)	0	876	(1,331)	(438)	893	(455)	(438)	(17)
Transfer to \ from reserves		0	(876)	0	876	(1,331)	(438)	893	(455)	(438)	(17)
NET Expenditure		1,664	1,844	1,675	(168)	1,506	1,391	(115)	(338)	(285)	(53)

Notes

Bristol Futures has an outturn of £168k under budget. This is an improvement of £53k since period 10 and relates to small balances on grants with no conditions that are not authorised to be carried forward under accounting regulations. The draw down from reserves relates to specific grant funding held on reserves and has been built into previous forecasts.

Division: Executive Office Division

Services provided by Executive Office Division

Summary by Service		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
541	Management - City Director	801	687	620	(67)	687	672	(14)	0	53	(53)
542	Senior Leadership Team	1,224	1,452	1,491	38	1,459	1,589	131	6	99	(92)
Total Executive Office Division a		2,025	2,139	2,110	(29)	2,145	2,262	116	6	151	(145)

Summary by CIPFA group (Account Type)		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
1	Employees	1,683	1,705	1,607	(98)	1,705	1,612	(94)	0	5	(5)
2	Premises-Related Expenditure	6	6	1	(4)	6	2	(4)	0	1	(1)
3	Transport-Related Expenditure	11	10	3	(7)	10	6	(4)	0	3	(3)
4	Supplies & Services	118	221	462	242	221	558	337	(0)	96	(96)
5	Third Party Payments	200	200	31	(169)	200	120	(80)	0	90	(90)
7	Support Services	7	4	68	64	4	27	24	0	(41)	41
Expenditure		2,025	2,145	2,172	27	2,145	2,325	180	(0)	153	(153)
9	Income	0	(6)	(62)	(56)	0	(63)	(63)	6	(1)	8
Income		0	(6)	(62)	(56)	0	(63)	(63)	6	(1)	8
NET Expenditure		2,025	2,139	2,110	(29)	2,145	2,262	116	6	151	(145)

Notes

The Executive Office Division has an outturn of £29k underspend from budget. This is an improvement of £145k from period 10 and relates mainly to an additional £49k saving against the Mayor's discretionary budget, £48k additional staff savings in the Senior Leadership Team and £35k further savings in the Innovation fund budget.

Period 12 Draft Revenue Outturn - Detailed budget summary by division \service

08/05/2017

Division: Levies

Services provided by Levies

Summary by Service		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
Service		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
X20	Levies	1,119	1,119	1,079	(40)	1,119	1,119	0	0	(40)	(40)
Total Levies		1,119	1,119	1,079	(40)	1,119	1,119	0	0	(40)	(40)

Summary by CIPFA group (Account Type)		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
CIPFA description		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
5	Third Party Payments	1,119	1,119	1,087	(32)	1,119	1,119	0	0	(32)	(32)
	Transfer Payments	0	0	(0)	(0)	0	0	0	0	(0)	(0)
Expenditure		1,119	1,119	1,087	(32)	1,119	1,119	0	0	(32)	(32)
9	Income	0	0	(47)	(47)	0	0	0	0	(47)	(47)
Income		0	0	(47)	(47)	0	0	0	0	(47)	(47)
N	Income & Expenditure outside of Net Cost of Service	0	0	40	40	0	0	0	0	40	40
Other items outside of the Net Cost of Service		0	0	40	40	0	0	0	0	40	40
NET Expenditure		1,119	1,119	1,079	(40)	1,119	1,119	0	0	(40)	(40)

Notes

Period 12 Draft Revenue Outturn - Detailed budget summary by division \service

08/05/2017

Division: Corporate Expenditure

Services provided by Corporate Expenditure

Summary by Service		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
X30	Corporate Expenditure	36,688	17,716	9,872	(7,844)	19,820	9,337	(10,483)	(2,104)	535	2,639
Total Corporate Expenditure		36,688	17,716	9,872	(7,844)	19,820	9,337	(10,483)	(2,104)	535	2,639

Summary by CIPFA group (Account Type)		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
1	Employees	2,710	2,976	3,539	563	2,976	3,179	203	0	360	360
	Premises-Related Expenditure	0	367	367	0	367	367	0	0	0	0
	Transport-Related Expenditure	0	360	360	0	360	360	0	0	0	0
4	Supplies & Services	9,243	5,075	2,529	(2,546)	4,194	4,194	0	881	(1,665)	(2,546)
X	Capital Financing Costs	171	10,215	8,749	(1,466)	13,867	12,668	(1,199)	(3,652)	(3,919)	(266)
Expenditure		12,124	18,992	15,544	(3,448)	21,764	20,767	(996)	(2,771)	(5,223)	(2,452)
9	Income	(1,635)	(7,121)	(8,259)	(1,138)	(10,301)	(11,463)	(1,162)	3,180	3,204	24
Income		(1,635)	(7,121)	(8,259)	(1,138)	(10,301)	(11,463)	(1,162)	3,180	3,204	24
N	Income & Expenditure outside of Net Cost of Service	26,199	5,845	487	(5,358)	8,357	33	(8,325)	(2,513)	454	2,967
Other items outside of the Net Cost of Service		26,199	5,845	487	(5,358)	8,357	33	(8,325)	(2,513)	454	2,967
NET Expenditure		36,688	17,716	7,772	(9,944)	19,820	9,337	(10,483)	(2,104)	(1,565)	539

Notes	

Period 12 Draft Revenue Outturn - Detailed budget summary by division \service

08/05/2017

Division: Corporate Expenditure

Services provided by Corporate Expenditure

Summary by Service		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
Service		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
X40	Capital Financing	0	28,211	23,730	(4,481)	10,950	6,677	(4,273)	17,261	17,053	(208)
X41	Capital - Year-end transactions	0	(5,122)	(5,300)	(178)	178	178	0	(5,300)	(5,478)	(178)
Total Capital Financing		0	23,089	18,430	(4,659)	11,128	6,855	(4,273)	11,961	11,575	(386)

Summary by CIPFA group (Account Type)		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
CIPFA description		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
800	Depreciation and Impairment Losses	0	0	192	192	0	0	0	0	192	192
Expenditure		0	0	192	192	0	0	0	0	192	192
900	Income	0	0	80	80	0	0	0	0	80	80
Income		0	0	80	80	0	0	0	0	80	80
N	Income & Expenditure outside of Net Cost of Service	0	8,431	18,157	9,726	11,128	6,855	(4,273)	(2,697)	11,302	13,999
Other items outside of the Net Cost of Service		0	8,431	18,157	9,726	11,128	6,855	(4,273)	(2,697)	11,302	13,999
R	Transfer to \ from Reserves	0	14,658	0	(14,658)	0	0	0	14,658	0	(14,658)
Transfer to \ from reserves		0	14,658	0	(14,658)	0	0	0	14,658	0	(14,658)
NET Expenditure		0	23,089	18,430	(4,659)	11,128	6,855	(4,273)	11,961	11,575	(386)

Notes

Period 12 Draft Revenue Outturn - Detailed budget summary by division \service

08/05/2017

Division: Corporate Revenue Funding

Services provided by Corporate Revenue Funding

Summary by Service		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
X80	Corporate Revenue Funding	(345,433)	(349,097)	(352,181)	(3,084)	(345,433)	(349,049)	(3,617)	(3,664)	(3,132)	533
Total Corporate Revenue Funding		(345,433)	(349,097)	(352,181)	(3,084)	(345,433)	(349,049)	(3,617)	(3,664)	(3,132)	533

Summary by CIPFA group (Account Type)		2016/17 - Full Year				2016/17 - Period 10			Comparison to Period 10		
		Approved Budget	Revised Budget	P12 Outturn	Outturn Variance	Revised Budget	Forecast	Variance	Movement in Budget	Movement in Forecast	Movement in Variance
		£000s				£000s			£000s		
9	Income	0	0	(89)	(89)	0	0	0	0	(89)	(89)
Income		0	0	(89)	(89)	0	0	0	0	(89)	(89)
N	Income & Expenditure outside of Net Cost of Service	(345,433)	(349,097)	(352,092)	(2,995)	(345,433)	(349,049)	(3,617)	(3,664)	(3,043)	622
Other Items outside of the Net Cost of Service		(345,433)	(349,097)	(352,092)	(2,995)	(345,433)	(349,049)	(3,617)	(3,664)	(3,043)	622
NET Expenditure		(345,433)	(349,097)	(352,181)	(3,084)	(345,433)	(349,049)	(3,617)	(3,664)	(3,132)	533

Notes	

2016/17 Capital Proposed Budget, Forecast and Variance Analysis

Directorate	PERIOD 10 2016/17 BUDGET TOTAL £000's	2016/17 BUDGET ADJUSTMENTS £000's	PERIOD 12 2016/17 BUDGET TOTAL £000's	PERIOD 12 2016/17 ACTUALS TOTAL £000's	PERIOD 12 2016/17 VARIANCE TOTAL £000's	2017/18 BUDGET TOTAL £000's	2018/19 BUDGET TOTAL £000's	2019/20 BUDGET TOTAL £000's
People								
Education Capital Programme 2								
Major Projects Programme 2	22,209	(90)	22,119	21,503	(616)	7,409	0	0
Site Acquisitions	130	0	130	130	0	0	0	0
Early Years	0	0	0	0	0	0	0	0
Universal Free School Meals	7	0	7	7	0	0	0	0
Schools Access Initiative SAI/DDA	60	(24)	36	23	(13)	60	155	0
Lifecycle (R&M)	42	0	42	0	(42)	0	0	0
Urgent/Emergency	113	0	113	99	(14)	76	0	0
Completed Projects	191	(3)	188	225	37	0	0	0
Total - Education Capital Programme 2	22,752	(117)	22,635	21,987	(648)	7,545	155	0
Schools' Devolved Capital								
Capital, Assets & Access 1	4,528	(2,148)	2,380	2,380	0	2,500	840	0
Total - Schools' Devolved Capital	4,528	(2,148)	2,380	2,380	0	2,500	840	0
CYPS non-Schools								
CYPS non-Schools	1,538	(500)	1,038	686	(352)	626	50	0
Total - CYPS non-Schools	1,538	(500)	1,038	686	(352)	626	50	0
Education Capital Programme 3								
Major Projects	10,042	(474)	9,568	8,869	(699)	15,447	5,142	0
Site Acquisitions	750	(750)	0	0	0	0	0	0
Commissioning	0	0	0	0	0	15	2,463	0
Feasibility	100	0	100	224	124	1,098	0	0
Lifecycle (Capital R&M)	485	(290)	195	169	(26)	819	685	0
Total - Education Capital Programme 3	11,377	(1,514)	9,863	9,262	(601)	17,379	8,290	0
Early Intervention								
0-25 Integrated Service	190	0	190	100	(90)	430	0	0
Youth & Play	204	0	204	112	(92)	0	0	0
Total - Early Intervention	394	0	394	212	(182)	430	0	0
Children & Families								
Fostering and Adoption	129	0	129	60	(69)	0	0	0
Total - Children & Families	129	0	129	60	(69)	0	0	0
Care Management								
Transformation - Capital	(346)	425	79	(235)	(314)	240	0	0
Total - Care Management	(346)	425	79	(235)	(314)	240	0	0
Care Services								
Operations - Capital	209	366	575	24	(551)	363	0	0
Total - Care Services	209	366	575	24	(551)	363	0	0
Strategic Housing								
Extra Care Housing	99	0	99	19	(80)	720	1,425	0
Total - Strategic Housing	99	0	99	19	(80)	720	1,425	0
Totals - Directorate: People	40,680	(3,488)	37,192	34,395	(2,797)	29,803	10,760	0

2016/17 Capital Proposed Budget, Forecast and Variance Analysis

Directorate	PERIOD 10 2016/17 BUDGET TOTAL £000's	2016/17 BUDGET ADJUSTMENTS £000's	PERIOD 12 2016/17 BUDGET TOTAL £000's	PERIOD 12 2016/17 ACTUALS TOTAL £000's	PERIOD 12 2016/17 VARIANCE TOTAL £000's	2017/18 BUDGET TOTAL £000's	2018/19 BUDGET TOTAL £000's	2019/20 BUDGET TOTAL £000's
Place								
Strategic Property								
Building Practice Capital	2,768	(763)	2,005	3,363	1,358	3,108	1,219	0
Corporate Property	793	(250)	543	388	(155)	582	0	0
Docks	22	0	22	0	(22)	0	0	0
Total - Strategic Property	3,583	(1,013)	2,570	3,751	1,181	3,690	1,219	0
Major Projects								
Place, Major Schemes	5,214	(82)	5,132	5,483	351	19,072	37,100	38,000
Filwood Broadway	184	(181)	3	3	0	1,014	349	0
Hengrove Park	15	0	15	15	0	0	0	0
Kingswear and Torpoint Flats	715	(335)	380	340	(40)	341	0	0
Filwood Green Business Park	1,494	0	1,494	480	(1,014)	0	0	0
Economy Development	818	0	818	352	(466)	700	0	0
Strategy & Commissioning	720	0	720	189	(531)	3,461	2,500	0
Total - Major Projects	9,160	(598)	8,562	6,862	(1,700)	24,588	39,949	38,000
Planning & Sustainable Development								
City Innovation	0	(66)	(66)	(66)	0	0	0	0
City Design Group	390	(191)	199	142	(57)	673	219	219
Total - Planning & Sustainable Development	390	(257)	133	76	(57)	673	219	219
Transport								
Sustainable Transport	9,313	576	9,889	8,882	(1,007)	14,893	2,328	2,167
Strategic City Transport	7,084	(2,981)	4,103	2,036	(2,067)	13,630	0	0
Highway Drainage Capital Works	2,771	67	2,838	2,897	59	0	0	0
Highways & Traffic	6,354	24	6,378	6,244	(134)	199	0	0
Parking Services	61	0	61	61	0	21	0	0
Passenger Transport	1,368	(301)	1,067	930	(137)	2,527	0	0
Residents Parking Zone	1,200	0	1,200	1,618	418	977	0	0
Transport Major Projects (Metrobus)	30,935	(19)	30,916	39,752	8,836	15,533	0	0
Total - Transport	59,086	(2,634)	56,452	62,420	5,968	47,780	2,328	2,167
Energy Services								
Energy Management Unit	3,685	1,606	5,291	3,101	(2,190)	7,759	0	0
Warm Up Bristol	5,769	0	5,769	(798)	(6,567)	0	0	0
Energy Services	1,923	0	1,923	3	(1,920)	0	0	0
Total - Energy Services	11,377	1,606	12,983	2,306	(10,677)	7,759	0	0
Totals - Directorate: Place	83,596	(2,896)	80,700	75,415	(5,285)	84,490	43,715	40,386

2016/17 Capital Proposed Budget, Forecast and Variance Analysis

Directorate	PERIOD 10 2016/17 BUDGET TOTAL £000's	2016/17 BUDGET ADJUSTMENTS £000's	PERIOD 12 2016/17 BUDGET TOTAL £000's	PERIOD 12 2016/17 ACTUALS TOTAL £000's	PERIOD 12 2016/17 VARIANCE TOTAL £000's	2017/18 BUDGET TOTAL £000's	2018/19 BUDGET TOTAL £000's	2019/20 BUDGET TOTAL £000's
Neighbourhoods								
Bristol Operations Centre								
Bristol Operations Centre	4,824	(500)	4,324	4,127	(197)	3,492	0	0
Total - Bristol Operations Centre	4,824	(500)	4,324	4,127	(197)	3,492	0	0
Environment & Leisure								
Cemeteries & Crematoria	108	(110)	(2)	(2)	0	0	0	0
Parks	1,428	323	1,751	1,110	(641)	1,617	300	0
Waste Services	36	0	36	24	(12)	0	0	0
Total - Environment & Leisure	1,572	213	1,785	1,132	(653)	1,617	300	0
Neighbourhoods & Communities								
Libraries	456	1	457	363	(94)	200	250	0
Total - Neighbourhoods & Communities	456	1	457	363	(94)	200	250	0
Housing Services - Capital								
Private Housing & Adaptations	2,806	0	2,806	2,559	(247)	700	700	0
Total - Housing Services Capital	2,806	0	2,806	2,559	(247)	700	700	0
Totals - Directorate: Neighbourhoods	9,658	(286)	9,372	8,181	(1,191)	6,009	1,250	0
Resources								
Information & Communication Technology								
ICT Information & Communication Technology	0	595	595	595	0	0	0	0
ICT Refresh Programme	0	0	0	0	0	1,500	1,500	1,500
Total - Information & Communication Technology	0	595	595	595	0	1,500	1,500	1,500
Bristol Workplace Programme								
BWP - Design Contract, Buildings & Technology	12,233	77	12,310	11,395	(915)	802	900	0
Total - Bristol Workplace Programme - Buildings	12,233	77	12,310	11,395	(915)	802	900	0
Totals - Directorate: Resources	12,233	672	12,905	11,990	(915)	2,302	2,400	1,500
City Director								
Bristol Futures								
City Innovation	802	(802)	0	0	0	0	0	0
Total - Bristol Futures	802	(802)	0	0	0	0	0	0
Totals - Directorate: City Director	802	(802)	0	0	0	0	0	0
Housing Revenue Account								
Planned Programme	40,330	0	40,330	35,771	(4,559)	28,318	47,100	44,600
Responsive Repairs	700	0	700	585	(115)	2,298	0	0
Strategy, Planning & Governance	14,989	0	14,989	12,412	(2,577)	11,460	0	0
Total - Housing Revenue Account	56,019	0	56,019	48,768	(7,251)	42,076	47,100	44,600
Totals - Housing Revenue Account	56,019	0	56,019	48,768	(7,251)	42,076	47,100	44,600
Corporate								
Capital Funding								
Capital Funding	11,634	5,535	17,169	17,169	0	62,795	84,307	106,867
Total - Capital Funding	11,634	5,535	17,169	17,169	0	62,795	84,307	106,867
Totals - Directorate: Corporate	11,634	5,535	17,169	17,169	0	62,795	84,307	106,867
TOTALS - CAPITAL PROGRAMME	214,622	(1,265)	213,357	195,918	(17,439)	227,475	189,532	193,353

Future years budget TOTALS 610,360

Capital Programme Tier 1 budget (all years) TOTALS 823,717

Overview and Scrutiny Management Board
26th June 2017



Report of: Shahzia Daya, Service Director, Legal and Democratic Services

Title: Mayor's Forward Plan (Standing Item)

Ward: City Wide

Officer Presenting Report: Andrea Dell, Service Manager – Democratic Engagement

Contact Telephone Number: 0117 9222483

Recommendation

That the Board receive the current edition of the Mayor's Forward Plan of Key Decisions to help inform the Scrutiny Work Programme for 2017/18 and beyond.

Summary

The report provides the latest version of the Mayor's Forward Plan

The significant issues in the report are:

The Board will wish to identify any forthcoming Key Decisions that will require input from Scrutiny.



Background

1. The Mayor's Forward Plan is published monthly to give notice of key decisions that will be considered by the Cabinet, Health & Wellbeing Board or Learning City Partnership Board. A key decision is defined as one which;

- Will result in expenditure of £500K or over
- Will result in savings of £500K or over
- Be significant in terms of its effects on communities living or working in two or more wards in the city

2. The Overview and Scrutiny Management Board (OSMB) will wish to review the list of forthcoming Key Decisions to ensure any relevant items can be considered by Scrutiny.

The latest version of the report can be found at appendix A.

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

Background Papers: None.

Appendix A – Mayor's Forward Plan

Forward plan



THIS DOCUMENT GIVES NOTICE OF
ANTICIPATED KEY DECISIONS TO BE TAKEN
AT CABINET AND OTHER MEETINGS

This update published 6 June 2017

Democratic Services

Contact: Ruth Quantock, Democratic Services Officer, email: ruth.quantock@bristol.gov.uk

Tel: 0117 92 22828

BRISTOL CITY COUNCIL - FORWARD PLAN INDEX OF PROPOSED KEY DECISIONS

The Forward Plan gives notice of anticipated key decisions to be taken at Cabinet, Health and Wellbeing Board and Learning City Partnership Board meetings. It will be updated and published on the Council website www.bristol.gov.uk on a monthly basis.

Key Decision

Under the Council's constitution, the definition of a key decision is a decision which is likely to:

- 1) Result in expenditure of £500,000 or over.
- 2) Result in savings of £500,000 or over.
- 3) Be significant in terms of its effects on communities living or working in two or more wards in the city.

Non-key Decision

For additional information and completeness the Forward Plan also contains those items which are outside the definition of a key decision.

Cabinet Meetings

The Cabinet will normally meet on a Tuesday on a six weekly cycle. Meetings start at 4pm and are currently held at City Hall, College Green Bristol, BS1 5TR. Meetings of the Cabinet are open to the public with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information which will be identified in the Mayor's Forward Plan).

Reports submitted to the Mayor and Cabinet will be available on the council's website 5 clear working days before the date the decision can be made. If you would like a copy by email please contact democratic.services@bristol.gov.uk

Glossary:

HWB Health and Wellbeing Board
LCPB Learning City Partnership Board

Description of Exempt Information :- England, Part 1 of Schedule 12A of the local Government Act 1972

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; Or (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime.

Cabinet Members

- Marvin Rees (Lab) - Mayor of Bristol
- Cllr Craig Cheney (Lab) – Designated Deputy Mayor (with special responsibility for Finance, Governance and Performance)
- Cllr Asher Craig (Lab) – Deputy Mayor (with special responsibility for Communities - Public Health, Public Transport, Libraries, Parks)
- Cllr Helen Godwin (Lab) – Cabinet Member for Children and Young People
- Cllr Fi Hance (Green) – Cabinet Member for Energy, Waste and Regulatory Services
- Cllr Claire Hiscott (Con) – Cabinet Member for Education and Skills
- Cllr Helen Holland (Lab) – Cabinet Member for Adult Social Care
- Cllr Paul Smith (Lab) – Cabinet Member for Homes
- Cllr Estella Tincknell (Lab) – Cabinet Member for Equalities, Culture and Events

The City Council's website www.bristol.gov.uk contains all supporting documents and decisions for formal meetings and lots more about the City Council.

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Abigail Stratford abigail.stratford@bristol.gov.uk	Colston Hall Colston Hall Phase II funding decision. Open	Cabinet 19 Jun 2017	Councillor Estella Tincknell	Place Scrutiny Commission
Ed Plowden ed.plowden@bristol.gov.uk	Bus Service 18 To provide a bus service along the service 18 corridor from Avonmouth to Lyde Green working with South Gloucestershire Council. Open	Cabinet 19 Jun 2017	Councillor Asher Craig	Place Scrutiny Commission
Bob Baber bob.baber@bristol.gov.uk	Property Guardians This report considers the alternative options on providing security to the Council's empty buildings awaiting redevelopment Open	Cabinet 26 Jun 2017	Councillor Paul Smith	Place Scrutiny Commission
Jane Taylor jane.taylor@bristol.gov.uk	Proposal for a Bristol Apprenticeship Service This report recommends the implementation of a service transformation project to eradicate duplication and deliver one seamless apprenticeship service. This will achieve our local authority levy and savings targets. It will also provide strong system leadership and capacity building support to develop a strong and diverse workforce within BCC and also enable local employer partners to develop their apprenticeship provision. Open	Cabinet 26 Jun 2017	Councillor Claire Hiscott	People Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Laura Pye laura.pye@bristol.gov.uk	<p>Outdoor Events Policy and new charging structure This report aligns the Outdoor Events Policy with our new corporate strategy, the city's cultural strategy and most importantly our known budget position for the next 4 years</p> <p>Open</p>	Cabinet 26 Jun 2017	Councillor Estella Tincknell	Place Scrutiny Commission
Laura Pye laura.pye@bristol.gov.uk	<p>BCC Arts funding - Cultural Investment Programme The report aligns our arts funding model with our new corporate strategy, the city's cultural strategy and most importantly our known budget position for the next 4 years.</p> <p>Open</p>	Cabinet 26 Jun 2017	Councillor Estella Tincknell	Place Scrutiny Commission
Pete Anderson peter.anderson@bristol.gov.uk , Katherine Williams katherine.williams@bristol.gov.uk	<p>Adult Substance Misuse Treatment Services Re-commissioning In October 2017 the Health & Wellbeing Board approved the re-commissioning of adult substance misuse services. Following the formal 12 week consultation period (ending on 07/04/17) this report seeks approval on the model of service delivery, the funding and the procurement process.</p> <p>Open</p>	Health and Wellbeing Board 28 Jun 2017	Mayor	Neighbourhoods Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Becky Pollard becky.pollard@bristol.gov.uk	<p>Sexual Health Services currently delivered in primary care Current contracts for sexual health services with GP practices and community pharmacies have been extended to 30 September 2017. Approval is sought to continue to commission these services and to use an open framework in order to ensure a compliant procurement process.</p> <p>Open</p>	Health and Wellbeing Board 28 Jun 2017	Councillor Asher Craig	Neighbourhoods Scrutiny Commission
Michele Farmer michele.farmer@bristol.gov.uk	<p>Targeted Youth Services Commissioning Model This report seeks approval to proceed with procurement of the new targeted youth service.</p> <p>Open</p> <p>(Previously 26 June Cabinet meeting)</p>	Cabinet 27 Jul 2017	Councillor Helen Godwin	People Scrutiny Commission
Patsy Mellor patsy.mellor@bristol.gov.uk	<p>Implementation of new omni-channel contact centre (new telephony system) This project will replace the current obsolete system with a high quality system and enable the delivery of savings from 19/20 as a result of switching off legacy systems and centralising contact from other services.</p> <p>Open</p> <p>(Previously 26 June Cabinet meeting)</p>	Cabinet 27 Jul 2017	Councillor Asher Craig, Councillor Craig Cheney	Neighbourhoods Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Abigail Stratford abigail.stratford@bristol.gov.uk	<p>Special Educational Needs and Disability (SEND) Business Case A business case commissioned by the Educational Capital Board to propose a path to deliver the objectives of the Integrated Education Capital Strategy.</p> <p>Open</p>	Cabinet 19 Sep 2017	Councillor Claire Hiscott	People Scrutiny Commission

Overview and Scrutiny Management Planning meeting - draft report 15th May 2017



Report of: Andrea Dell, Service Manager, Democratic Engagement

Title: Scrutiny Structure and ways of working update report

Ward: City Wide

Officer Presenting Report: Andrea Dell, Service Manager, Democratic Engagement

Contact Telephone Number: 0117 9222483

Recommendation

This paper provides an overview of the work carried out by OSMB members, using the hot-house process, on the future of Scrutiny in Bristol.

Summary

Following a request from OSMB Members Bristol City Council's Scrutiny Service underwent a review in order to identify whether there were more effective ways of working. OSMB Members explored the options for Scrutiny via a series of 'hothouse' events. This report provides an outline of the structure and ways of working developed by OSMB members and agreed at 18th May OSMB committee meeting. In order to test out and develop the new proposals it has been agreed that the existing commission structure and terms of reference for Scrutiny, as set out in the Constitution, will continue until a report is brought to Full Council in September 2017. The current commissions however will trial the new methods of working over summer 2017 and trial the new approach to setting the work programme at the AGM on 26th June.

<https://democracy.bristol.gov.uk/ieListDocuments.aspx?Cid=165&Mid=380&Ver=4>

This link provides the background and context to the work up until 18th April 2017 as set out in the report for 24th April OSMB meeting . This report provides an overview of the work carried out in May 2017.



Context

OSMB Members discussed Bristol’s Scrutiny arrangements on the 9th February 2017 and it was agreed by OSMB Members that the structure and ways of working of Scrutiny should be reviewed. There was however no consensus on what a different structure and way of working could involve. It was therefore agreed to use the hot-house method as a way of trying to reach a collective solution.

Hot house events were held on 5th April 2017, 24th April 2017 and 18th May 2017. An emerging structure and ways of working began to be developed in the first two hot-house session and is captured in the following report which provides more detailed background knowledge:

<https://democracy.bristol.gov.uk/ieListDocuments.aspx?CId=165&MId=380&Ver=4>

A key component of this work was agreeing the following mission statement which will underpin all future scrutiny activity:

To make a positive difference for the citizens of Bristol and deliver the right outcomes, by helping Bristol City Council make better decisions

Party Group Leaders were briefed on the proposals on 9th May and made the following points for consideration by OSMB:

- Ensuring that all statutory obligations are met within the new model
- Prioritising finance by making this part of OSMB remit
- Considering how and when members are able to access performance information

All existing OSMB members were invited to attend the hot-house and any members who, following the AGM, are due to become OSMB members were invited to attend. The hot-house was facilitated by officers from the council’s change team with Scrutiny Advisors in attendance. Helen Rankin, LGA Advisor – Leadership and Localism, was also in attendance and will continue to work with OSMB members to implement the proposals going forward.

Outcomes

On the 18th May it was agreed that there is to be no change to the current SRA arrangements and Constitution at this time. A report of proposed changes is to be submitted to September 2017 Full Council. Thus the four directorate commissions will continue until September however their workloads, and thus if they will meet, will be determined by the work programme activities. Scrutiny will trial the new ways of working throughout summer 2017. These include:

- OSMB is to meet monthly and a substantive standing item will be the review of the work programme.
- OSMB members to coordinate producing a long list of potential scrutiny work programme items for the OSMB AGM in June 2017. Members to consider engaging with Cabinet Members, Mayor’s priorities and public engagement in putting forward suggested topics. Items will then be ranked against a set of criteria as to whether they will be included on the work programme. OSMB members to then decide on the best scrutiny method for each item (e.g. workshop, Select Committee, Inquiry Day etc) and the timing and resource requirements.
- Health Scrutiny to be a permanent sub-committee of OSMB, to meet as and when required, and formed of the members sitting on the regional STP joint scrutiny committee.
- Scrutiny of finance is to be a permanent working group reporting into OSMB.
- All scrutiny work programme items to have an OSMB member as the lead member who is responsible for reporting back progress back to OSMB. The lead member is also responsible for the quality of reports and recommendations back to OSMB.

- A skills, interest and availability audit of all members to be carried out after the election with a view to enabling all non-executive members to be involved in scrutiny activity in accordance with skills and interests.
- Only formal outcomes and actions to be documented as action notes replacing detailed minutes. Sessions to be filmed/webcast if items of particular sensitivity/risk are being discussed and made available online.
- A webpage with a visual live tracker of the work being carried out by Scrutiny to be available at all times.
- An evaluation process for all scrutiny activity to be introduced and to include questions related to outcomes and best use of councillor and officer time. A draft to be developed by officers for consideration by members.

Next steps

OSMB to trail the new approach to setting the work programme on Monday 26th June. This work programme will then form the framework for Scrutiny activity for summer 2017.

A skills audit of members to be completed by 21st July 2017 for discussion 25th July OSMB meeting.

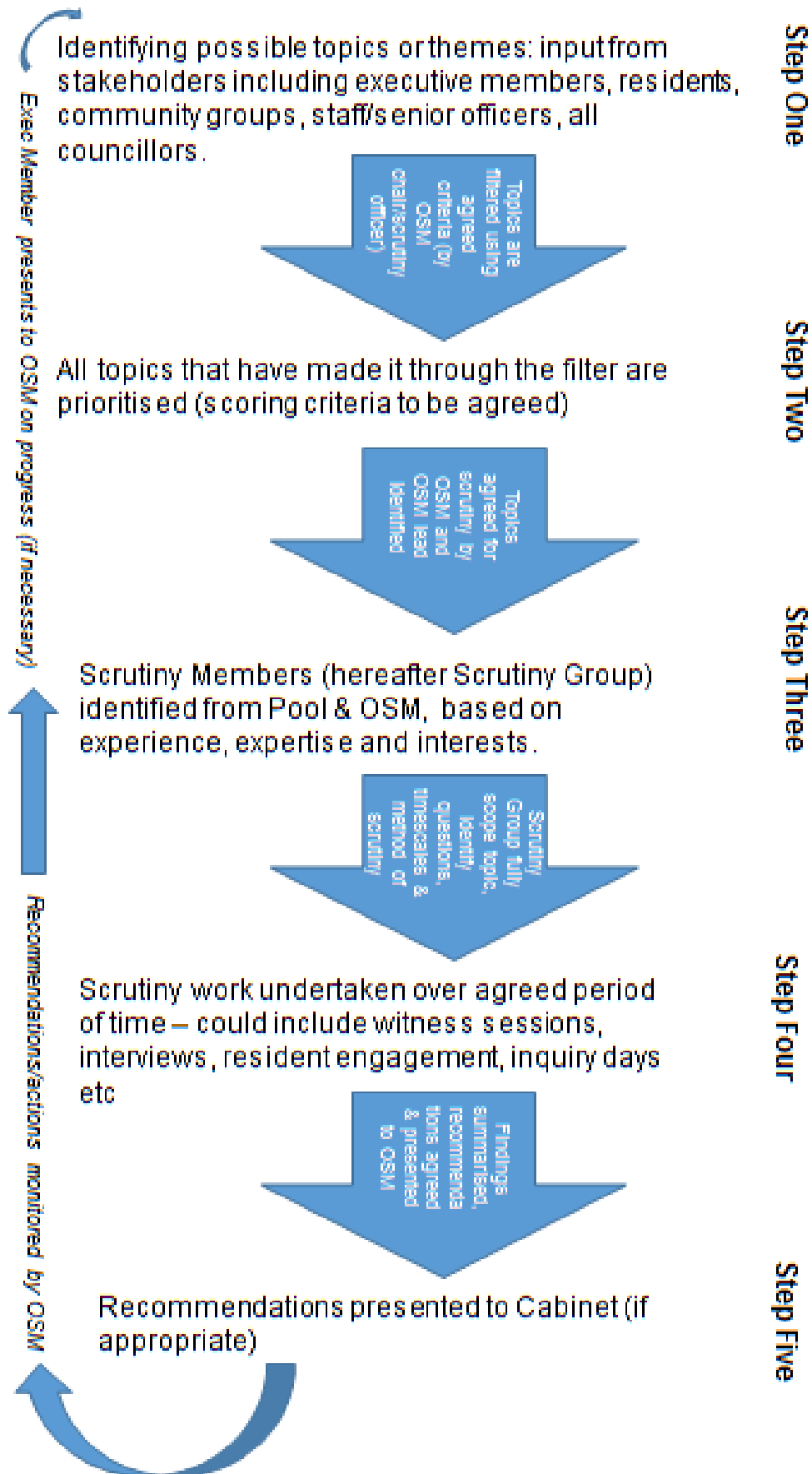
Appendix 1 – Diagram of Scrutiny cycle

Appendix 2 – Flip chart write-up (18th May hot-house).

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

Background Papers: None.

APPENDIX 1 – Scrutiny Cycle



1 + 2 Prioritising

- Need transparent system
- 1. Acceptance criteria OSM? - Do nothing? Feed into scrutiny? Briefing? Tackle locally?
- 2. Prioritising – scoring system all members?
- 3. Work setting meeting – Pick priorities – chooses membership?

3 Scrutines health?

- Must be a function not part of executive
- Doesn't need to be a separate commission
- Deal with referrals
- Chair pf a group part of OSM
- Respect to consultation
- Joint health where crosses boundaries
- Power to ask health + CQC
- Mechanism to request information established process

Options

- Single person
- 1 members of STP
 1. Crosses boundaries + health
 2. Flexibility
 3. TORS to meet criteria
 4. Reports into OSM
- Working group separate to STP

4 Where would Scrutiny of Finance + Performance sit?

- Permanent sub-group for finance

- Formal meetings near budget
- Needs to be public – how do we make it public? A chair discretion
- TOR
- Reports into OSM

4B Performance

- Task and finish group on performance measures
- Ask cabinet: What are you PI? How are you reviewing these? Challenge cabinet are the correct?
- Review to see if this fit for purpose

5 How can we fairly remunerate members?

- Currently chairs + vice chair – 11 SRA's
- Needs to go to panel for recommendation. Then goes to cabinet
- Change to membership of OSM so that everyone is SRA
- Permanent panels – more work = higher rate
- Tasks + finish groups – less work = lower rate
- Remuneration will stay the same but we will move to the new model + structure
- Role of being a chair will include a responsibility to sit on OSM

- 6+7 Roll of call-in in the decision making process and sequencing

- Cabinet meeting will now be 6 weekly
- Dint want to link in with cabinet schedules
- Aim to hold call-in as close to cabinet as possible
- Doesn't need to be scheduled to align to planned cabinet meetings- as these can change/be rescheduled at short notice.
- Every month at a set date + times

8 Response to Bundred

- Challenges around having fewer resources to support improved scrutiny

- Need to achieve 'One version of the truth'
- Early engagement and the shaping of options – The new approach aims to improve this. – Moving towards policy development role.
- Councillors to act as leaders

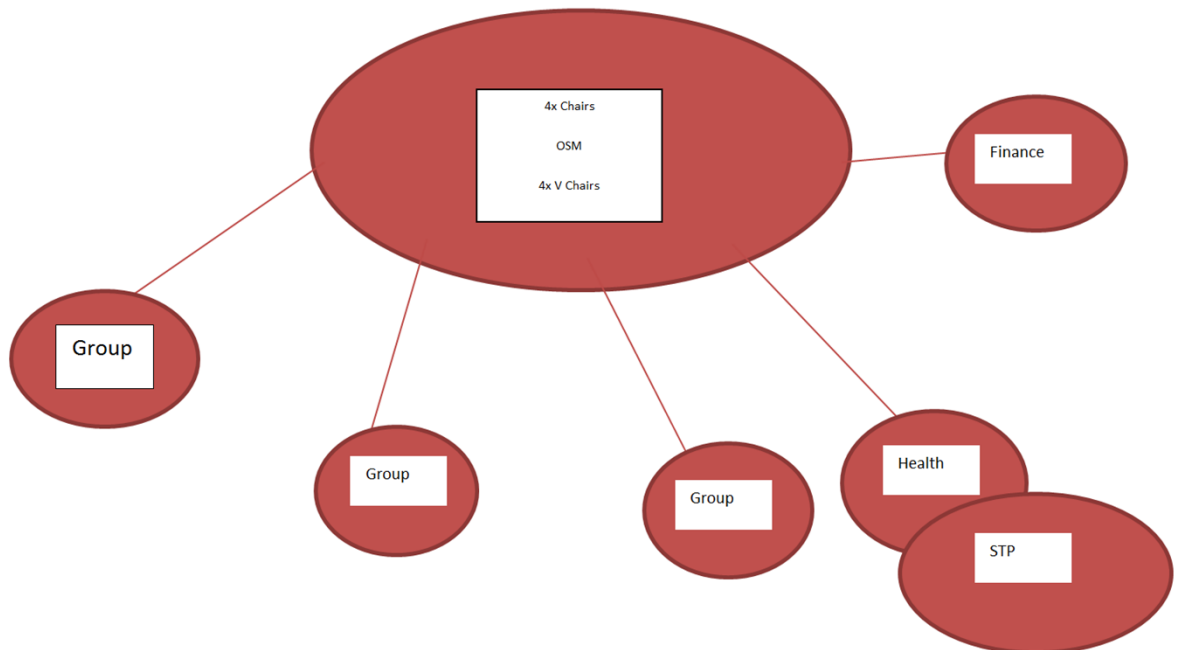
9 Scrutiny Bodies to be politically propitiate

- Task + finish groups will be open to all and will be able to proceed regardless of propitiate attendance, as long as there is full accountability for decisions + actions
- Other scrutiny groups to remain the same.

10 What to do about statutory Co-optees for education?

- Keep these, but only invite to relevant meetings.

1. What will the new structure be going forward



- Role of chair being on OSM
- Permanent chair, relationship with cabinet member
- With specialist themes
- Temporary chairs
- Meets every 4 weeks

- Coincides with cabinet meeting
- Ownership sits with chair
- Chair training
- Skills and interest audit

2 When and how should we set the work programme?

- Population list
- Annual work setting meeting? Unwildly?
- All members
- Public meeting
- Offices

- Public meetings in neighbourhoods to commend items for scrutiny
- Big conversations in City Hall to raise issues with? PGL? Mayor? Lead Members?
- Formal statement to OSM or though Party lead for back bench members to raise issues between annual meetings
- Need mechanism for officers to feed into backlog (anonymously?)

- Develop proposal

- Deal list of questions

- Finance + Health

- Section process for work

- Transition period to OCT

- Performance resourcing special responsibilities

6 What shall we do between monthly OSM?

- Feedback from councillors
- Begin to test some of the approaches – Setting of the work programme – Task + finish groups - Get feedback, review + evolve
- A clear resources plan to know what activates can be supported e.g. enquiring days – If additional resource us required, need to highlight this – what do councillors/Scrutiny want?

- Skills, Interests + Knowledge audit of councillors – and availabilities/schedules
- Councillors to be more active in research
- A new, shorter template for minutes
- Cabinet members do some reporting
- Need to deal with the mayors forward plan in the first few meetings – and setting up of neigh bough engagement sessions
- 1st Planning meeting with 4 scrutiny groups to present some option to take into task and finish groups
- Rescheduling of call-in meetings
- Items listed - W Programme
- Skills audil + Interests
- OSM – Cllrs – Mayors Office – Begin to ask/find items for the plan
- Aim to get assurance from the administration that councillors are able to get involved in the policy shaping stage - Need support + formal agreement via the mayor
- Review how often commissions meet due to the other activity happening due to the new approach (i.e task+ finish)